

APPROVED MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Harding County Memorial Recreation Center at 6:00PM on June 9, 2025. Trustees present: Sarah Sabo, Elizabeth Henderson, John Klempel, Brandon Schleuning. Employee's present: Jaylene Stirling, Ryan Smith, Ray Ginsbach. Guests present: Troy Stugelmeyer, Melissa Breeding, Jason Lindholm, Josh Stuchl, Camie Janikowski.

President Sabo called the meeting to order at 6:00PM.

APPROVAL OF AGENDA: Sabo asked to amend the agenda to include resignation directly after approval of the agenda. Henderson made a motion to approve the amended agenda – Klempel second. All approved – motion carried.

RESIGNATION: President Sabo presented her resignation letter to the Board of Trustee's effective immediately. Vice President Henderson took over the meeting as Sabo left.

APPROVAL OF BILLS: Klempel made a motion to approve the bills, Schleuning second – all approved, motion carried. Amazon Capital Services- \$499.27 – supplies; Badger Meter - \$259.70 – services; BH Pioneer - \$50 – advertising; Buffalo Hardware - \$2121.71 – supplies; D&T Dirty Works – \$880 - services; Elan Financial Services - \$403.68 – supplies; Grand Electric – \$2173.27 – utilities; H&L - \$50.51 – supplies; Metering & Technology Solutions - \$5994 - services ; Nations Center News - \$213.60 – legals; NW SD Regional Landfill - \$4944.80 – services; Olson Fuels - \$99.51 – gas; Olson Propane - \$819.55 – propane; SD Municipal League - \$50 – training; SD Municipal League - \$75 – training; Servall - \$138.44 – services; Town of Buffalo - \$766.50 – Clinic & Bar utilities, Rec Center Rental; USPS - \$120 – PO box renewal; USPS - \$29.32 – certified letters; USPS - \$29.04 – certified letters; WRCTC - \$278.38 – utilities.

LAW ENFORCEMENT REPORT: None available.

BAR REPORT/LIQUOR LICENSES: Kempel made a motion to approve the liquor license request from Blossoms and Brew Buffalo Bar for June 28, Schleuning second. All approved – motion carried. Nothing else provided from the bar. Smith provided copies of text messages about the air conditioner not working. He stated the problem may be occurring since the air conditioner is turned on when it is less than 50 degrees outside. He suggested the Town buy swamp coolers for the bar to use on days when the air conditioner is down or cooler days. Klempel made a motion to purchase 2 swamp coolers, Schleuning second – all approved, motion carried.

HC MEMORIAL RECREATION REPORT: Ginsbach was present to inform the board that the floor cleaner is still leaking and not sucking up all the water on the floor. Henderson asked Ginsbach and Smith to investigate the cost to purchase a new one and bring those to the July meeting.

FIRE DEPARTMENT: Stugelmeyer informed the board that the building is in Buffalo, they are waiting on the concrete. They did also receive a \$15,000 donation to go towards the floor.

SWIM LESSONS: Stirling brought information received from Andrea Clanton that they had 18 children sign up for swim lessons in Belle Fourche this year. Klempel made a motion to give \$25 per child this year totaling \$450, Schleuning second – all approved, motion carried.

PERSONNEL POLICY MANUAL: Discussion was held. Tabled to July for the new board to decide on.

SMALL ANIMAL CLINIC: Stirling reported that Sabo had scheduled the small animal clinic for June 20 but was instructed to reschedule the date. The small animal clinic will take place on June 25 from 1-6PM at the Town Shop. The Finance Office will help at the small animal clinic until 3 and Smith said the summer help or himself will cover from 3-6:30PM.

PUBLIC CONCERNS/COMMENTS: Breeding visited with the Board of Trustees about being billed per gallon instead of per thousand gallons. Henderson informed her that was not something that could be changed currently but may be addressed when setting rates for 2026. Breeding also had concerns on where the agenda was posted, Henderson and Stirling informed her that it is always posted on the door of the municipal office 24 hours before the meeting.

THIRD STREET EAST: After a complaint in May asking for speed bumps it was put on the agenda. The board held a discussion and asked Stirling to push for more enforcement.

BROSZ ENGINEERING: Stuchl and Janikowski presented 2 options on how we could go about redoing the sidewalks on Main Street and financing options. Janikowski informed the board that there would be no charge to the Town of Buffalo for help with the SS4A Action plan as they had not completed one of these before and it would benefit them and the town. SS4A can help pay for some engineering possibly and open doors to more grants. Schleuning made a motion to move forward with the SS4A Action plan with Brosz Engineering, Klempel second – all approved, motion carried. Henderson made a motion to complete the comprehensive action plan with Brosz Engineering, Klempel second – all approved, motion carried.

TR EXPRESSWAY: Stirling presented an email from Kathy Glines where she had some discussion with Todd Seaman from SDDOT. It was stated that at this point there just isn't enough traffic – either now or looking 20 years down the road to justify expanding US85 North of Belle Fourche to four lanes. Stuchl informed the board that on the ND side they have been approved for funding for a four lane from Belfield to the State Line. Bowman is being proactive and making a wish list of things they would like as it will go through or around their town.

PROJECT IDEAS FOR 2026 BUDGET: Discussion was held on items that need budgeted for 2026, these items included: sewer lining, fire department improvements, sidewalks, rec center improvements.

PUBLIC WORKS REPORT: Smith informed the board that the estimate from Waddington Tree Services is \$5,000 to remove the trees that fell on Allison St. He estimates between \$5,000 - \$10,000 to remove trees and some curb and gutter work as needed. The road will be closed for about a week.

FINANCE OFFICER REPORT: Stirling reported that she will be going June 10-13 to HR/FO school in Pierre and again on June 18 to Budget Training in Rapid City. She reported that gWorks is live and they are getting things updated in that system currently. Stirling also asked if the current board would like her to ask the incoming board if they would like to attend the Elected Officials Workshop June 16-17 in Pierre, the current board would like them to be notified about it. She also reported that she was working on the annual report and did have some questions about it that she was waiting for help with. Stirling reported on overdue accounts, Kempel made a motion for Deputy Williams to serve the chronic overdue accounts and if not paid by July 1st they will be shut off, Henderson second – all approved, motion carried. The board decided to give a \$50 sponsorship to the Harding County 4H Rodeo.

EXECUTIVE SESSION: Henderson made a motion to go into executive session at 7:04PM for SDCL 1-25-2. Henderson declared out of executive session at 7:17PM.

Henderson adjourned the meeting at 7:17PM.

The next Board of Trustees of the Town of Buffalo meeting will be held on July 8, 2025, at 6:00PM at the Harding County Memorial Recreation Center – gym side.