

TOWN OF BUFFALO
BOARD OF TRUSTEES
MINUTES OF SPECIAL BOARD MEETING
Tuesday, September 17, 2024
4:15PM at the Town of Buffalo Office

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo Office at 4:15PM on September 17, 2024, for a special board meeting. Trustees present: Larry Blankenbaker, Sarah Sabo, Traci Routier. Employees present: Jaylene Stirling. Guests present: Randy Routier, Jacie Teller, Lori Teller.

President Blankenbaker called the meeting to order at 4:15PM.

AGENDA: Routier made a motion to approve the agenda with the change to table Reclamation to the October meeting as was previously discussed – Sabo 2nd. All approved. Motion passed.

PUBLIC CONCERNS/COMMENTS: Jacie and Lori Teller were present to discuss the water turn on fee. They were advised to come to the regular meeting in October.

2025 BUDGET READING: The 2nd and final budget reading was held. Sabo made a motion to approve the 2025 budget – Routier 2nd. All Approved. Motion passed.

ORDINANCE 01-2024

AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025, AND ENDING DECEMBER 31, 2025, AND LEVYING THE PROPERTY TAX FOR THE YEAR 2023.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUFFALO, SOUTH DAKOTA:

Section 1: That the following sums of money, or as much thereof as may be authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities of the Town, be and the same is hereby appropriated for the year commencing on the 1st day of January 2025 and ending the 31st day of December 2025.

TAX SUPPORTED FUNDS:

General

General Government	
411 Legislative	\$49,700
411.5 Contingency	\$18,000
414 Financial Administration	\$121,700
419 Other	\$28,800
TOTAL GENERAL GOVERNMENT	\$218,200

Public Safety	
420 Police	\$43,000
422 Fire	\$33,250
TOTAL PUBLIC SAFETY	\$76,250

Public Works		
430 Public Works		\$36,705
431 Highways & Streets		\$14,700
TOTAL PUBLIC WORKS		\$51,405

Health & Welfare		
440 Health		\$8,500
TOTAL HEALTH & WELFARE		\$8,500

Culture & Recreation		
450 Summer Recreation		\$2,000
452 Parks		\$23,100
458 Museum		\$4,300
TOTAL CULTURE & RECREATION		\$29,400

Conservation & Development		
460 Economic Development & Promotion		\$500
TOTAL CONSERVATION & DEVELOPMENT		\$500

TOTAL TAX SUPPORTED FUNDS: \$384,255

SPECIAL REVENUE FUNDS

202 REC CENTER		\$38,400
218 ROAD & BRIDGE		\$10,000

TOTAL SPECIAL REVENUE FUNDS: \$48,400

PUBLIC SERVICE ENTERPRISE FUNDS:

601 LIQUOR FUND		\$9,300
602 WATER FUND		\$137,260
604 SEWER FUND		\$59,005
612 SOLID WASTE FUND		\$94,180

TOTAL PUBLIC SERVICE ENTERPRISE FUNDS: \$299,745

TOTAL 2025 APPROPRIATIONS: \$732,400

Section2: The following summarizes, by fund of the appropriated amounts and the means of financing them.

	REC	ROAD	LIQUOR	WATER	SEWER	SOLID
WASTE	CENTER & BRIDGE	FUND	FUND	FUND	FUND	FUND
Est Revenue	\$5,050	\$24,500	\$7,800	\$143,500	\$59,075	
	\$62,000					

RESERVES	\$0	\$0	\$0	\$0	\$0
	\$0				
TOTAL AVAILABLE	\$5,050	\$24,500	\$7,800	\$143,500	\$59,075
	\$62,000				
Less App.	\$38,400	\$10,000	\$9,300	\$86965	\$59,005
	\$94,180				
Less SRF Loan Pymt	\$0	\$0	\$0	\$50,295	\$0
	\$0				
ESTIMATED SURPLUS	\$0	\$14,500	\$0	\$6,240	\$70
	\$0				
Surplus Retained	\$0	\$14,500	\$0	\$6,240	\$70
	\$0				
EST. SURPLUS TO BE	\$0	\$0	\$0	\$0	\$0
	\$0				

TRANS. TO GENERAL FUND

TAX SUPPORTED APPROPRIATIONS: **\$384,255**

Means of Finance:

Property Taxes	\$145,638
Bank Franchise	\$900
Cable Franchise	\$2,500
General Licenses	\$2,090
Sales Tax	\$245,000
Liquor Tax Reversion	\$2,500
Interest Earned	\$15,000
Roads	\$12,200
TOTAL	\$425,828

NECESSARY GENERAL TAX LEVY NEEDED: \$145,638

PART 3: The following is a summary of those funds for which spending authority has been approved by the governing body (Debit Service Funds)

<u>FUND</u>	<u>AMOUNT AUTHORIZED</u>	<u>AMOUNT REPAYED</u>	<u>REMAINING BALANCE</u>
Water	\$1,095,000	\$295,001.26	\$799,998.74

SECTION 3: The Finance Officer is hereby authorized and directed to certify said tax levy to the County Auditor of Harding County, State of South Dakota, to the end that the same may be spread and assessed as provided by law.

Larry Blankenbaker, President

Jaylene Stirling, Finance Officer

Placed Upon 1st Reading: September 4, 2024
Placed Upon 2nd Reading: September 10, 2024
Approved: September 17, 2024
Published: October 3, 2024

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MISC: Stirling brought a prebuy contract for Olson Propane, it was agreed to fill tanks now and not do the contract.

Blankenbaker declared the meeting out of session at 4:45PM. The next regularly scheduled board meeting will be held October 10, 2024, at 6PM at The Town of Buffalo Office.

SIGNED: _____
Larry Blankenbaker, President

ATTEST: _____
Jaylene Stirling, Finance Officer

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