

MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Buffalo Town office at 6:00 PM on September 15, 2022. Trustees present were Jeremy Humbracht, Elizabeth Henderson, Shaine Odell, and Sarah Sabo. Employees present were Ryan Smith, and Erica Wagner as secretary.

GUESTS: Deputy Head, Andrea Clanton, Keegan Hett

President Humbracht called the meeting to order at 6:00 PM

AGENDA: A motion to approve the agenda was made by Henderson, 2nd Sabo. All approved – motion passed.

MINUTES: A motion made by Henderson, 2nd by Odell to approve the minutes from the August 16, 2022, regular board meeting. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: Deputy Head was present and discussed a busy Labor Day, and made a couple stops. The board brought up 3 complaints, E 3rd street speeding, jake breaking, and no semis are to be parked in town.

APPROVAL OF BILLS: Motion made by Odell, 2nd by Henderson to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-August wages-6889.71, Dump attendant-August wages-827.05, Rec Center Cleaner-August wages-92.74, 3rd Qtr. Board Pay-1108.20, EFTPS-Social Security, Medicare, Federal Tax Withholding-2223.28, SDRS-August contributions-1032.24, Sales Tax-

Amazon-supplies-325.27, Black Hills Chemical-35.05, Black Hills Pioneer-Legal/advertising-166.73.00, Black Hills Pest Control-REC & office-225.00, Buffalo Hardware-supplies-1135.46, Cardmember Services (PB&T)-1080.17, DC INC-water-1781.74, Faison-envelopes-332.85, Grand Electric-2686.16, HC Treasurer (law enforcement contract 2 qtrs)-21,500.00, H&L-43.52, Mandy Morris, CPA-42.00, NWSD Landfill-3541.12, Olson Construction-5141.00, Olson shop-loader-44.84, Servall-supplies-138.44, Town of Buffalo-clinic utilities-78.10, Town of Buffalo-postage/petty cash-180.00, Verizon-cell phone-96.28, WRCTC-phone & internet-286.54

AGENDA ITEMS:

Homecoming streets: Request from Hett to paint Main & 1st streets for homecoming. Motion to approve spray painting was made by Henderson, 2nd by Sabo. All in favor.

Humbracht read the oath of office to Sabo, and discussion was held on conflict of interest for everyone on the board.

Andrea Clanton was present to discuss swimming lessons, on behalf of summer REC program. 21 kids this year. Funding was discussed and a motion to donate \$600 was made by Sabo, with a lack of a second. Odell made a motion to donate \$840 with Sabo 2nd. All in favor.

Discussion was held on the law enforcement contract, and Deputy Head asking to move outside of city limits. The board decided not to alter the law enforcement contract with Harding County at this time. The board will keep their eyes open for any other rentals in town.

Smith brought up that the new F150 that was ordered, is on backorder.

Slim Miller Park discussion: Smith would like to plant new grass, and some new trees with a watering drip system. A building on the South side of the park was discussed for some shade relief.

Buffalo Beautification: Discussion of next year doing monthly April-October yard of the month contest. Possible Christmas light decoration contest. Discussion of Hwy 85 flags, a welcoming mural, and possibly having a contest to have the graphic design class at school design a logo for Buffalo.

Roller skating at the REC center was discussed. The board decided not to let the school rent the REC center for roller skating parties with the floors just being waxed.

REC membership sheets will be going out with utility bills. Prices have stayed the same.

A new job position was discussed. The idea of a full-time person to work Parks & Rec along with working as a dump manager. Smith brought up making an org chart, and the discussion was tabled to follow up for next meeting.

FOLLOW UP ITEMS:

Job Position

Ice skating building organization-Henderson

GF&P walking trail-Routier/Henderson/Wagner will work on this

Economic Development

MISC:

Sabo brought up wanting to find a grant to help cover expenses of a spay/neuter cat clinic in Buffalo.

Humbracht brought to the boards attention that he attended the school board meeting regarding getting the parade route changed.

ADJOURNMENT: Motion to adjourn was made by Humbracht, 2nd Henderson.

Being no further business Humbracht declared the meeting adjourned at 8:26 PM. A special meeting for the first reading of the 2023 budget will be held Thursday, September 22nd at 6:00PM. The next regularly scheduled Board Meeting will be October 11, 2022, 6:00PM at the Town of Buffalo office.

SIGNED: /s/ Jeremy Humbracht
Jeremy Humbracht, President

ATTEST: /s/ Erica Wagner
Erica Wagner, Finance Officer