

TOWN OF BUFFALO  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL BOARD MEETING  
Tuesday August 27, 2024  
4:00 PM at Town of Buffalo Office

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo Office at 4:00 PM on August 27, 2024, for a special board meeting. Trustees present: Larry Blankenbaker, Elizabeth Henderson, Sarah Sabo, Kelcee Vroman. Employees present: Jaylene Stirling, Ryan Smith Guests present: Randy Routier, Sammie Ginsbach.

President Blankenbaker called the meeting to order at 4:00 PM.

AGENDA: Vroman made a motion to approve the agenda with the adjustment Ordinance 205 changed to Ordinance 200. Routier 2<sup>nd</sup> – all approved. Motion passed.

PUBLIC CONCERNS/COMMENTS: Sammie Ginsbach requested she be on the agenda for the next meeting for swim lessons. The board asked her to bring certification from her lifeguards/instructors and the exact number of children she had enrolled.

REC CENTER: Stirling brought to the attention of the Town Board that there had been some damage done at the Harding County Memorial Rec Center between August 17<sup>th</sup> and August 24<sup>th</sup>. Smith was asked to review cameras. Stirling asked about the rec center rentals. There has been some pushback on paying deposits. Vroman made a motion to update the Harding County Memorial Rec Center Rental form to get rid of the deposit but to include: the fee of rental and a signature line agreeing that renter will pay a \$150 cleaning fee, if not clean when renter leaves + cost of repairs, if any. Deposits that are being held with be returned once new form is signed.

ORDINANCE 200: Discussion and a second reading was held, a few changes were made. Third and final reading will be on September 10<sup>th</sup>, 2024.

ORDINANCE 168: First reading was held.

ORDINANCE 182: First Reading was held.

PAST DUE BILL: Discussion was held on recurring past bills, and the difference between landowner and the names on the bills. Sabo made a motion that starting January 1, 2025, all accounts must be in the name of the landowner. Henderson 2<sup>nd</sup>. All approved, motion passed.

EXECUTIVE SESSION: Vroman excused herself. Routier made a motion to go into executive session regarding SDCL 1-25-21 at 6:19PM, Sabo 2<sup>nd</sup>. Blankenbaker declared out of executive session at 6:45PM.

Sabo made a motion to hire Natalie Basset for the Assistant Finance Officer, to work 24-32 hours per week and to be paid at \$17/hour, with SDRS benefit. She will report to Stirling. Henderson 2<sup>nd</sup>. Roll Call Vote – Sabo – yes, Routier – yes, Henderson – yes, Blankenbaker – yes. Motion passed.

MISC.: Law enforcement discussion was held.

President Blankenbaker declared the meeting adjourned at 7PM.

SIGNED: \_\_\_\_\_  
Larry Blankenbaker, President

ATTEST: \_\_\_\_\_  
Jaylene Stirling, Finance Officer