

TOWN OF BUFFALO
BOARD OF TRUSTEES
MINUTES OF SPECIAL BOARD MEETING
Tuesday August 27, 2024
4:00 PM at Town of Buffalo Office

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo Office at 4:00 PM on August 27, 2024, for a special board meeting. Trustees present: Larry Blankenbaker, Elizabeth Henderson, Sarah Sabo, Kelcee Vroman. Employees present: Jaylene Stirling, Ryan Smith Guests present: Randy Routier, Sammie Ginsbach.

President Blankenbaker called the meeting to order at 4:00 PM.

AGENDA: Vroman made a motion to approve the agenda with the adjustment Ordinance 205 changed to Ordinance 200. Routier 2nd – all approved. Motion passed.

PUBLIC CONCERNS/COMMENTS: Sammie Ginsbach requested she be on the agenda for the next meeting for swim lessons. The board asked her to bring certification from her lifeguards/instructors and the exact number of children she had enrolled.

REC CENTER: Stirling brought to the attention of the Town Board that there had been some damage done at the Harding County Memorial Rec Center between August 17th and August 24th. Smith was asked to review cameras. Stirling asked about the rec center rentals. There has been some pushback on paying deposits. Vroman made a motion to update the Harding County Memorial Rec Center Rental form to get rid of the deposit but to include: the fee of rental and a signature line agreeing that renter will pay a \$150 cleaning fee, if not clean when renter leaves + cost of repairs, if any. Deposits that are being held will be returned once new form is signed.

ORDINANCE 200: Discussion and a second reading was held, a few changes were made. Third and final reading will be on September 10th, 2024.

ORDINANCE 168: First reading was held.

ORDINANCE 182: First Reading was held.

PAST DUE BILL: Discussion was held on recurring past bills, and the difference between landowner and the names on the bills. Sabo made a motion that starting January 1, 2025, all accounts must be in the name of the landowner. Henderson 2nd. All approved, motion passed.

EXECUTIVE SESSION: Vroman excused herself. Routier made a motion to go into executive session regarding SDCL 1-25-21 at 6:19PM, Sabo 2nd. Blankenbaker declared out of executive session at 6:45PM.

Sabo made a motion to hire Natalie Basset for the Assistant Finance Officer, to work 24-32 hours per week and to be paid at \$17/hour, with SDRS benefit. She will report to Stirling. Henderson 2nd. Roll Call Vote – Sabo – yes, Routier – yes, Henderson – yes, Blankenbaker – yes. Motion passed.

MISC.: Law enforcement discussion was held.

President Blankenbaker declared the meeting adjourned at 7PM.

SIGNED: _____
Larry Blankenbaker, President

ATTEST: _____
Jaylene Stirling, Finance Officer