

OFFICIAL MINUTES OF THE SPECIAL TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo Municipal Office at 6:00PM on July 18, 2025 for a special meeting. Trustees present: John Klempel, Doris Dagman, Brandon Schleuning, Jason Lindholm, Tex Lermeny. Employee's Present: Jaylene Stirling, Dusty Ginsbach, Ryan Smith. Guests present: Sue Klempel.

President Klempel called the meeting to order at 6:00PM.

AGENDA: Lindholm made a motion to move MISC after Public Concerns/Comments, Lermeny seconded – all approved, motion carried. Lindholm made a motion to approve the amended agenda, Schleuning seconded – all approved, motion carried.

BILLS:

Discussion was held on paying Scott Sears for filling in at the dump. It was decided that he will need to be paid as a W-4 employee or he will need to fill out a 1099 and also needs to submit a timesheet or invoice to the Town of Buffalo Finance Officer and then he can get paid for his time worked on August 2, 2025 from 9:45-5:30 at \$15/hour. Lermeny made a motion to approve bills, Lindholm seconded, all approved – motion carried.

USPS	additional \$25 for stamps since the cost went up	\$ 25.00
Joseph Long	Floors at the rec center	\$ 3,200.00

PUBLIC CONCERNS/COMMENTS: None.

MISC: Stirling presented advertising options from Nations Center News for Labor Day, the board decided not to have one this year. She also presented the SDPAA 2025 Heartland Conference.

SDPAA – BOARD APPOINTMENT RESOLUTION: Ginsbach asked the Board if they would support making a resolution supporting him for candidacy for a position on the South Dakota Public Assurance Alliance Board of Directors. Schleuning made a motion to approve Resolution #2025-1, Lermeny seconded the motion, all approved – motion carried.

Lermeny made a motion to go into executive session regarding SDCL 1-25-2(1 and 2) at 6:12PM, Dagman seconded the motion, all approved. Out of executive session at 6:42PM.

PERSONNEL POLICY MANUAL: Discussion on changes to the Personnel Policy Manual was held with a 5-minute recess from 8:12PM – 8:19PM, Stirling will make changes and have Ginsbach review with a short review of it again at the September meeting.

President Klempel made a motion to recess the meeting at 8:54PM and resume on Wednesday, August 20, 2025, at 6:00PM at the Town of Buffalo Municipal Office, Schleuning second. All approved.

President Klempel restarted the meeting at 6:00PM on Wednesday, August 20, 2025.

BUDGET: Discussion was held on rates, pay, and projects and budget for 2026.

Lermeny made the motion to adjourn the meeting at 8:52PM, Dagman seconded. All approved – motion carried.

The next Board of Trustees of the Town of Buffalo meeting will be held on September 9, 2025, at 6PM at the Harding County Memorial Recreation Center.

Signed: _____
John Klempel, President

Attest: _____
Jaylene Stirling, Finance Officer