

MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Buffalo Town office at 6:00 PM on August 16, 2022. Trustees present were Jeremy Humbracht, Elizabeth Henderson, Traci Routier via Zoom, and Shaine Odell. Employees present were Ryan Smith, and Erica Wagner as secretary.

GUESTS: Sarah Sabo

President Humbracht called the meeting to order at 6:00 PM

AGENDA: A motion to amend the agenda and add 2 motions was made by Henderson, 2nd by Routier. A motion to approve the amended agenda was made by Routier, 2nd Henderson. All approved – motion passed.

MINUTES: A motion made by Henderson, 2nd by Routier to approve the minutes from the July 13, 2022, regular board meeting. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: Deputy Head was present and discussed 2 dog calls he had received. Vandalism of the streets was also talked about, and pictures were taken. The vandalism was painted over.

APPROVAL OF BILLS: Motion made by Routier, 2nd by Humbracht to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-July wages-6889.71, Dump attendant-July wages-827.05, Rec Center Cleaner-July wages-107.02, Seasonal employee-482.61, EFTPS-Social Security, Medicare, Federal Tax Withholding-2223.28, SDRS-July contributions-1032.24, Sales Tax-

Amazon-supplies-725.18, Badger Meter-monthly service-226.10, Bennett, Main, Gubbrud and Willert-83.04, Black Hills Pioneer-Legal/advertising-133.00, Buffalo Hardware-supplies-617.29, D&T Dirty Works-porta-potty (6 mo)-580.00, Elizabeth Henderson-reimbursement-275.82, Grand Electric-2518.09, Hawkins, INC-Lagoon-5942.00, Mandy Morris, CPA-471.50, MidContinent-121.50, NWSD Landfill-3541.12, Olson Fuels-619.03, Olson shop-tire repair-32.88, PB&T-Fuel card-395.32, RDO Equipment-loader parts-402.85, Roughrider Septic-1275.00, Servall-supplies-198.32, Town of Buffalo-clinic utilities-80.60, Town of Buffalo-postage/petty cash-180.00, Traci Routier-reimbursement-34.93, Verizon-cell phone-96.36, WRCTC-phone & internet-265.58

AGENDA ITEMS:

Motion to appoint Sarah Sabo as the new board member was made by Henderson, 2nd by Odell. She will finish Andy Forsythe's position.

There are a few new street sign changes that need made, but overall good comments are being made about the new up to code street signs. Motion to sell old street signs, on a first come first serve basis through October 1st for \$25/sign was made by Henderson, 2nd by Sabo.

There has been some usage abuse at the REC center. With cameras in place, discussion was held on what to do with the person causing the damage. Law enforcement and an official letter will be sent to the individual.

August 29-Sept 1st will be Fall clean up week.

Yearly audit and giving monthly utility adjustments were discussed. Motion to approve a yearly audit the same time as the school's audit was made by Henderson, 2nd by Routier. All in favor. Wagner had a few examples of shelves for the office. Motion to order a shelf \$200 and under was made by Sabo, 2nd by Odell.

Motion for Monday-Labor Day- Mollman Car show- close W main & 1st St W was made by Henderson, 2nd by Sabo.

Motion on closing street from Blossoms and Brew Bar-Till driveway during Labor Day weekend was made by Humbracht, 2nd by Odell. All in favor.

FOLLOW UP ITEMS:

Swimming lessons

Homecoming painting

Sabo-Oath & conflict of interest paperwork

REC membership paper

Ice skating building organization-Henderson

GF&P walking trail-Routier/Henderson/Wagner will work on this

Economic Development

MISC:

ADJOURNMENT: Motion to adjourn was made by Humbracht, 2nd Routier.

Being no further business Humbracht declared the meeting adjourned at 7:15 PM. A special meeting to approve the Fire Department beer license for Labor Day will be held Thursday, September 1st at 6:00 PM.

The next regularly scheduled Board Meeting will be September 15, 2022, 6:00PM at the Town of Buffalo office.

SIGNED: /s/ Jeremy Humbracht
Jeremy Humbracht, President

ATTEST: /s/ Erica Wagner
Erica Wagner, Finance Officer