

OFFICIAL REGULAR MEETING MINUTES

The Town of Buffalo Board of Trustees met at the Harding County Memorial Recreation Center at 6:00PM on August 10, 2026. Trustee's present: John Klempel, Doris Dagman, Brandon Schleuning, Tex Lermeney. Employees present: Jaylene Stirling, Ryan Smith. Guests present: Linda Matthews, Melissa Breeding, Deputy Nathan Williams, Ted Kautzman, Randy Lyons, Tonja Hanson, Ryder Hunsucker, Johanna Ruona.

President Klempel called the meeting to order at 6:00PM.

PUBLIC CONCERNS/COMMENTS: Breeding asked for clarification on how the Town processes bill payments, Stirling addressed the question and informed her deposits are most generally made daily. Discussion was also held on late fees. Matthews quoted SDCL 9-18-1 and asked why the bills were not in the paper last month and would like to know why paychecks aren't noted on bills. Stirling admitted that she must have made a mistake and asked the board to amend the minutes to have the bills added to them, she also stated that since pay rates are set at the January meeting she didn't believe she needed to include paycheck amounts, but she will gladly check into that with the auditors. Stirling informed her that she does a fund balance and that Matthews is welcome to bring her concerns to the office anytime for better and more thorough explanations.

AGENDA: Schleuning made a motion to approve the agenda, Lermeney seconded. All in favor – motion carried.

BILLS: Discussion was held, Dagman made a motion to approve the bills as is, Schleuning seconded. All in favor – motion carried.

<u>WHERE/TO</u>	<u>DESCRIPTION</u>	<u>\$ AMOUNT</u>
Amazon	Supplies and materials	\$ 593.78
Badger Meter	service and fees	\$ 244.53
Barb Williams	reimbursement	\$ 20.00
Buffalo Hardware	Supplies and materials	\$ 518.82
Casey Peterson	service and fees	\$ 32,964.25
Caselle	services and fees	\$ 19,513.00
EFTPS	payroll	\$ 3,137.95
Elan	Supplies and materials	\$ 638.89
Govt FO Assoc.	Services and fees	\$ 250.00
Grand Electric	Services and fees	\$ 2,960.81
Hett Plumbing	Services and fees	\$ 234.00
Jaylene Stirling	reimbursement	\$ 256.60
Midcontinent	services and fees	\$ 84.00
Nations Center News	services and fees	\$ 101.20
NWSD landfill	services and fees	\$ 4,787.04
Olson Fuels	Supplies and materials	\$ 197.29

Paradigm	refund	\$	150.00
Riverside Tech	services and fees	\$	314.00
SD 811	services and fees	\$	13.65
SDRS	payroll	\$	1,511.01
Town	utilities	\$	378.31
USPS	Supplies and materials	\$	1,175.80
White's Canyon Motors	services and fees	\$	145.98
WRCTC	services and fees	\$	278.66

MINUTES: Schleuning made a motion to change safety training to bicycle training in the July 13, 2026, minutes, Lermeney seconded. All in favor – motion carried. Schleuning made a motion to approve July 13, 2026, amended minutes, July 15, 2026, minutes and the July 27, 2026, Budget Meeting Minutes, Lermeney seconded. All in favor – motion carried.

LAW ENFORCEMENT REPORT: Deputy Williams wanted to make sure everyone was aware of the cyber-attack on Pennington County in July and let everyone know that the Sherriff's Department's functionality was cut during that time, but it is back up and running now. He also informed the board that Grand Electric will be getting the speed limit signs put where they need to be and hooked back up as there was miscommunication from the state.

BAR REPORT/LIQUOR LICENSES: No bar report was made available. Schleuning made a motion to approve both special liquor licenses for the Harding County Chamber, Sept. 6, 2026, at the HC Memorial Rec Center and Sept. 5-7, 2026, at the Tipperary Arena, Lermeney seconded. All in favor – motion carried.

HC MEMORIAL REC REPORT: Stirling reported that Neon Nights Pickleball signups are open and there will be a planning meeting for events on September 9, 2026, at noon at the Town of Buffalo Municipal Office.

PUBLIC WORKS REPORT: Smith reported things are going well and he will be gone next week for a couple of days.

FINANCE OFFICE REPORT: Stirling reported that they have started the conversion process with Caselle. She presented a thank you note from Harding County 4-H Rodeo. Stirling also informed the board that it was recommended to her by CISA to get an IT person, discussion was held on if the town needed an IT person. Stirling will double check a few things and report next month.

Fund	Fund Name	Beginning Balance	Received	Disbursed	Change in Liabilities	Ending Balance
101	GENERAL	\$ 1,872,345.53	\$ 12,308.86	\$ -189.30	\$ -3,344.61	\$ 1,881,499.08
202	REC CENTER	\$ -211,427.27	\$ 154.25	\$ 0.00	\$ -90.74	\$ -211,363.76
218	BRIDGES	\$ 62,633.06	\$ 0.00	\$ 0.00	\$ 0.00	\$ 62,633.06
601	LIQUOR	\$ 37,614.97	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,614.97

602	WATER	\$ 260,547.52	\$ 6,862.75	\$ 0.00	\$ -616.62	\$ 266,793.65
604	SEWER	\$ 92,701.48	\$ 2,009.75	\$ 0.00	\$ -205.55	\$ 94,505.68
612	DUMP/SOLID WASTE	\$ 35,061.01	\$ 4,337.18	\$ 0.00	\$ -391.44	\$ 39,006.75
	MISC/OTHER					
920	EXPENDITURES	\$ -302.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ -302.50
Total		\$ 2,149,173.80	\$ 25,672.79	\$ -189.30	\$ -4,648.96	\$ 2,170,386.93

PLANNING & ZONING: Follow-up discussion on Page Properties property at 505B Second Street E was held. Schleuning made a motion to revisit in 2 months, as there have been improvements on the property, Lermeney seconded the motion. All in favor – motion carried.

ROADS/STREETS PROJECT DISCUSSION: Smith brought a cost estimate from Brosz, it's looking at approximately \$10,000 per 50 ft of frontage for property owners. Revisit next month.

HOMEcomings/LABOR DAY STREET CLOSURES: Hunsucker was present to represent HC Student Council and ask permission to close streets for homecoming. They would like to close First St W from Highway 20 to Main St., Main St from First St W to Hwy 85, and Main St from Hwy 85 to the football field on September 2, 2026, from 6:00PM to 10:00PM. Lermeney made a motion to approve the street closures, Schleuning seconded the motion. All in favor – motion carried. The Harding County Chamber requested permission to close Fourth St W from Ramsland to Hwy 20 on September 5th from 10:00AM – 2:00PM. Schleuning made a motion to approve the street closure, Lermeney seconded the motion. All in favor – motion carried.

ST. ANTHONY'S ALLEY AND MANHOLE: Kautzman and Lyons were present to visit with the board about closing the alley and moving the manhole so that St. Anthony's could build a new building. Smith stated it could be moved; the Town would just need a 20 ft easement from the North to get to the new manhole and the cost for moving it would be St. Anthony's responsibility. Discussion was held on the process to vacate an alley. Lyons will go to the Municipal Office to get the paperwork to get started.

SR SERVICES: Ruona was present to request changing the rules for Trash Hauler Requirements as she thinks it is redundant to come to the office with the same list every Monday, Schleuning explained that it is based on customers not paying. Discussion was held on how she runs her business and her new rates and rules she will be enforcing. Schleuning made a motion to change number 3 on the requirements list to monthly lists being brought by SR Services and the Municipal Office will call SR Services to notify of delinquent accounts, Dagman seconded the motion. All in favor – motion carried.

2027 RATES: Discussion was held on rates for 2027; it was discussed that churches and non-profits should all go to commercial charges in 2027.

COMMUNITY BIBLE CHURCH RATE: Stirling had received a letter from Community Bible Church asking the Town to consider allowing a residential rate for water and sewer rather than commercial. The board had a discussion, and it was agreed to leave as is until 2027 rates are decided.

2027 BUDGET DISCUSSION: Discussion was held on a loader; it was decided to budget to repair the one that the Town owns. New Christmas lights will be budgeted for as well in 2027.

AUDIT REPORT ACCEPTANCE LETTER: Stirling presented the Audit Acceptance Letter from the Department of Legislative Audit to the board.

SEPTEMBER MEETING DATE: Schleuning made a motion to move the September meeting date from September 14, 2026, to September 15th, 2026, Lermeney seconded. All in favor – motion carried.

Ruona asked for public concern/comment to be open again. Lermeney made a motion to open public concern/comment. Motion died for lack of a second. Schleuning informed the public that they are more than welcome to go to the Municipal Office before coming to a board meeting, as Stirling can generally answer questions better than the board can in most cases.

President Klempel adjourned the meeting at 7:02PM.

The next meeting will be September 15, 2026, at 6:00PM at the Harding County Memorial Recreation Center.

Signed: _____
John Klempel, President

Attest: _____
Jaylene Stirling, Finance Officer