

OFFICIAL REGULAR MEETING MINUTES

The Town of Buffalo Board of Trustees met at the Harding County Memorial Recreation Center at 6:00PM on July 13, 2026. Trustees present: Jason Lindholm, Doris Dagman, John Klempel, Brandon Schleuning. Employees present: Ryan Smith, Jaylene Stirling, Dusty Ginsbach. Guests present: Melissa Breeding, Karlie Goertz, Kylie Teller, Linda Matthews, Sue Klempel, Kathy Glines.

President Klempel called the meeting to order at 6:00PM.

AGENDA: Klempel asked to add Public Works Report and Finance Officer Report after HC Memorial Rec Report. Dagman made a motion to approve the amended agenda, Lindholm seconds. All approved – motion carried.

BILLS: Lindholm made a motion to approve the bills as is, Dagman seconded, all approved – motion carried.

MINUTES: Lindholm made a motion to approve the minutes from June 8, 2026, Dagman seconded. All approved – motion carried.

LAW ENFORCEMENT REPORT: Deputy Williams provided his report and reported that he has seen a lot of dangerous behavior along Highway 85 by minors. Discussion was held on trees in the right of way. Grand Electric will be cutting down more trees along the highway in the coming weeks.

BAR REPORT/LIQUOR LICENSES: None were made available, Smith reported that they had to put a new motor in the blower in the unit in the basement.

HC MEMORIAL REC REPORT: Some discussion was held on the fixed leak and about pickleball over Labor Day.

PUBLIC WORKS REPORT: Smith reported that the tank cleaning is done and we should have a report in August.

FINANCE OFFICER REPORT: Stirling had a thank you note from the HC Hospital Association, and reported winners of the coloring contest were Jaymie Moenkedick and Baylor Wammen.

<u>Jun-26</u>				
Fund #	Fund Name	Revenue	Expense	Difference
101	GENERAL	\$ 33,773.57	\$ 35,125.25	\$ (1,351.68)
202	REC CENTER	\$ 50.00	\$ 3,186.74	\$ (3,136.74)
601	LIQUOR	\$ -	\$ 6,532.92	\$ (6,532.92)
602	WATER	\$ 13,750.49	\$ 7,202.81	\$ 6,547.68
604	SEWER	\$ 4,931.53	\$ 1,154.14	\$ 3,777.39
612	DUMP/SOLID WASTE	\$ 10,739.01	\$ 7,408.04	\$ 3,330.97
920	MISC/OTHER EXPENDITURES	\$ -	\$ -	\$ -
			Total Rev/Exp	\$ 2,634.70

RESTRICTED USE SITE ROAD TO THE PIT: Wood chips seem to be working but it hasn't been too wet.

ROADS/STREETS PROJECT DISCUSSION: Smith reported that Bros should have a presentation for cost estimates in August.

CASA DONATION: Some discussions were held, no action taken.

PUBLIC CONCERNS/COMMENTS: Linda Matthews raised her concerns about previous issues not being addressed by the town board: no parking signs along highway 85 and hunting licenses for in town. Smith informed her that it had been quite some time since that was brought up and the state had met with the town board at the time and it was decided not to put no parking signs as pushback from the business owners outweighed the need. Ginsbach informed her that the stipulations for deer tags in town outweighed the benefit to have them when they investigated it previously. Matthews also asked Deputy Williams if he would be able to do bicycle safety for kids.

1ST ST WEST CLOSURE & MAIN STREET CLOSURE: Harding County Chamber had a request to close 1st St W from Highway 20 and Main Street for July 14, but that was being rescheduled. Schleuning made a motion to close the street every Tuesday from now until the end of August from 3:30-8:30PM if needed. Stubs Tire and Lube put in a request to close Main Street from Highway 85 to 2nd St W, Schleuning stepped out from voting. Lindholm made a motion to approve the closure, Dagman seconded. All approved, motion carried.

6:30PM 2025 AUDIT PRESENTATION: Deidre Budahl was present via Teams Meeting to present the findings of the 2025 Audit, copies are available to view at the Town of Buffalo Municipal Office. Deidre voiced her concerns of the current software and informed the board that she was happy with how the Finance Officer and town have taken the steps to make improvements on the towns financial standing. Schleuning made a motion to approve the 2025 Audit, Lidholm seconded. All approved, motion carried.

REC CENTER BATHROOM CHANGING TABLES: Karlie Goertz asked about putting changing tables in the bathrooms at the rec center. Stirling gave the requirements for changing tables as they must be ADA compliant. Lindholm made a motion to approve one in each bathroom and let Smith decide and put them in, Schleuning seconded. All approved motion carried.

REC CENTER DAMAGE: Stirling reported there had been some damage at the rec center, but it is being handled by law enforcement.

FALL CITY WIDE CLEANUP/HOMECOMING CITY WIDE YARD SALES: City Wide cleanup will be September 1st through 5th with City Wide Yard sales being September 4th during homecoming day. Dagman made a motion to let people set up at the rec center or Slim Miller Park, Schleuning seconded. All in favor- motion carried.

OPEN MEETING LAWS PRESENTATION: Attorney Ginsbach gave his presentation and went over new laws.

President Klempel reopened public comments: Kathy Glines was present to ask the board if they could have a special meeting to approve updating the disaster mitigation plan with the county. A special meeting will be scheduled for Wednesday, July 15, 2026, at 8AM at the Town of Buffalo Municipal Office for further discussion.

ACCOUNT 1015 DELINQUENCY: Schleuning made a motion to proceed as the ordinance states.

NUISANCE PROPERTIES: Stirling brought complaints about a yard that she had received. Lindholm told Smith and Stirling to proceed as they have and do what needs to be done to take care of the problem, Schleuning seconded. All in favor – motion carried.

SOFTWARE DISCUSSION: Some discussion was held on the current software not working as it should.

At 7:37PM President Klempel recessed the meeting for 5 minutes before executive session. The board was back in session at 7:42PM.

Schleuning made amotion to go into executive session at 7:44PM pursuant SDCL 1-25-2(3). The board was declared out of executive session at 8:01PM. No action was taken but follow up at the Special Meeting July 15, 2026.

President Klempel adjourned the meeting at 8:04PM.

The next meeting will be a Special Meeting on July 15, 2026, at 8AM at the Town of Buffalo Municipal Office.

Signed: _____
John Klempel, President

Attest: _____
Jaylene Stirling, Finance Officer