

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo office at 6:00 PM on July 11, 2023. Trustees present were Traci Routier, Elizabeth Henderson, Sarah Sabo, & Cliff Claypool. The employees present were Erica Wagner as secretary, and Dusty Ginsbach as attorney.

GUESTS: Larry Blankenbaker, Wyatt Sabo, Isaac Cadet, Brandon Schleuning, BC Struble, Doug Wallman, Bryce Matthews, Brian Teller

President T. Routier called the meeting to order at 6:00 PM

Approval of the town board of trustees to appoint Larry Blankenbaker to the board was made.

AGENDA: A motion to approve the agenda was made by Sabo, 2<sup>nd</sup> Henderson. All approved – motion passed.

MINUTES: A motion made by Henderson, 2<sup>nd</sup> by Sabo to approve the minutes from the June 13, 2023, regular board meeting and June 20, 2023, special meeting. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: Sheriff Wyatt Sabo, and Deputy Isaac Cadet were present. Sheriff Sabo reported everything was going good with the Deputy. Deputy Cadet's log was made available to read through.

APPROVAL OF BILLS: Motion made by Sabo, 2<sup>nd</sup> by Blankenbaker to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-June wages-7499.57, Dump attendant-June wages-741.67, Rec Center Cleaner-June wages-325.77, Summer help-June wages-930.64 EFTPS-Social Security, Medicare, Federal Tax Withholding-, SDRS-June contributions-1100.00, Sales Tax-

A.Ruona-dump fill in-180.00, Badger meter-monthly fee-223.25, Black Hills Pioneer-Legal/advertising-120.36, Buffalo Hardware-supplies-2368.50, Elan Card (PB&T)-572.64, Dakota Equipment Rental-scissor lift-140.00, Grand Electric-2419.13, Glines Electric-bar sign-91.84, H&L-supplies-9.69, Midcontinent Testing Lab-water testing-73.50, Metzger/Holcomb-150.00, NWSD Landfill-monthly fee-3586.66, Olson fuels-93.89, Olson Propane-81.80, SD Municipal League-workshop material-200.00, Servall-210.29, Town of Buffalo-clinic utilities-86.59, Town of Buffalo-postage/petty cash-30.00, SD811-message fees-14.70, WRCTC-phone & internet-273.00

### **PUBLIC COMMENTS:**

Doug Wallman was present to discuss shutting his water off during the winter months so he can winterize his house. Wallman will still have to pay the \$19/month surcharge, and \$25 service fee for his water meter.

Brian Teller was present to discuss the parking of pickups and trailers along Blossoms and Brew to Till's driveway. He said it made it hard to get through there with emergency vehicles when people were parked on both sides of the street, since it is narrow to begin with. Putting a

sign up for compact cars/motorcycles only was discussed, along with No Parking signs being a possibility was discussed. This will be a follow-up for next month's meeting.

**AGENDA ITEMS:**

BVFD members were present to ask the Town to pay for half of the new LED lights they had installed on the Fire Department building. A motion was made by Sabo, 2<sup>nd</sup> by Claypool to reimburse the BVFD with half of the amount, coming to about \$750.00

BC Struble was present at the meeting to discuss the fact of the Fire Department using part of his driveway and was asking for the Fire Department or Town of Buffalo to pay 20% of the taxes on his property, which would come to \$140/year. Attorney Ginsbach also brought up writing up a 5-year easement that the FD can use the driveway but not block it. An agreement was met with having Attorney Ginsbach write up a 5-year easement. Struble also wanted it to be known that he has plans to put a building up in the future.

Attorney Ginsbach discussed the 1<sup>st</sup> reading of an ordinance to follow the State statue for holiday alcohol sales. Right now, the bars in city limits are to be closed on Memorial Day, and Christmas Day. Changing this would make it up to the bar owner to decide whether to be open or not, as the State says they could be.

Attorney Ginsbach discussed the downtown property of B. Westers. The town board gave Attorney Ginsbach permission to talk with Westers about accruing the property and making it into a green space. As the setbacks are placed, nothing could be built there, but it would look nice to have a green space with picnic table for people.

The new Law Enforcement Agreement was read and agreed upon with the County. Motion to approve the changes allowing a Deputy to live up to 5 miles outside of city limits was made by Claypool, 2<sup>nd</sup> by Sabo. All in favor. The Town Board also gifted a Welcome basket to Deputy Cadet with a few of his favorite items, and gift certificates to both eating establishments in town. Welcome, Deputy Isaac Cadet!

President T. Routier gave the board some information on SD FIT (South Dakota Public Funds Investment Trust).

**FOLLOW UP ITEMS:**

**MISC:**

Motion to approve the trade of the town's sanding truck for 60 yds of gravel from the County was made by Henderson, 2<sup>nd</sup> by Sabo. The County approved this on 7/6/23. All in favor.

**Executive Session:**

**ADJOURNMENT:**

Being no further business, T. Routier declared the meeting adjourned at 6:57 PM. The next regularly scheduled Board Meeting will be August 8, 2023, at 6:00 PM at the Town of Buffalo office.

SIGNED:                     /s/ Traci Routier  
Traci Routier, President

ATTEST:           /s/ Erica Wagner  
Erica Wagner, Finance Officer