

MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Buffalo Town office at 6:00 PM on June 14, 2022. Trustees present were Jeremy Humbracht, Elizabeth Henderson, Traci Routier, and Andy Forsythe via phone. Employees present were Ryan Smith, and Erica Wagner as secretary.

GUESTS: Randy Routier

President Humbracht called the meeting to order at 6:01 PM

AGENDA: A motion to approve the agenda was made by Routier, 2nd Henderson. All approved – motion passed.

MINUTES: A motion made by Routier, 2nd by Humbracht to approve the minutes from the May 10, 2022, regular board meeting. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: No one present.

APPROVAL OF BILLS: Motion made by Routier, 2nd by Henderson to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-May wages-6889.71, Dump attendant-May wages-827.05, Rec Center Cleaner-May wages-189.05, Seasonal employee-894.19, EFTPS-Social Security, Medicare, Federal Tax Withholding-1714.46 SDRS-May contributions-1032.24, Sales Tax-249.16

Amazon-supplies-601.84, Badger Meter-monthly service fee-225.15, Black Hills Pioneer-Legal/advertising-188.01, Buffalo Hardware-supplies-3977.69, DC, Inc- snow removal – 1375.00, Erica Wagner-reimbursement-\$1143.77, Grand Electric-2072.70, Hawkins-water supplies- 3978.41, HC Weed & Pest- spraying-495.65, H&L- supplies -37.71, Keller Drilling-well #4-5613.10, NWSD Landfill-3541.12, Olson Fuels-372.01, Olson shop-tire repair-44.63, Olson Propane-4052.43, Sabotique- (2) tshirt-44.73, SDML- budget training-60.00, Servall-supplies-198.32, Town of Buffalo-clinic utilities-78.10, Town of Buffalo-postage-174.00, USPS-box fee-100.00, Verizon-cell phone-162.36, WRCTC-phone & internet-262.49

AGENDA ITEMS:

Small animal clinic will be on June 30th at the city shop from noon-6pm with Dr. Sandra Holcomb and Brooklyn Williams. There has been buildup in the lagoons. Motion to buy bugs that will eat the buildup was made by Henderson, 2nd by Routier. The bugs will be put into the lagoons this year, and Smith will recheck every few years. Grass letters will be going out to anyone who hasn't mowed yet this year. The dump building will be getting painted inside, and the AC unit cleaned. A REC center workday will be happening on June 24th. Heavy duty shelving will be put in the closet by the kitchen to organize supplies. DOT is replacing all the street signs for no charge. Main & 1st street will be closed for Summer in the Streets 6/23, 7/12, and 8/9. Motion to approve closing of streets for those nights, and alcoholic beverage licenses was made by Henderson, 2nd by Routier. All approved - motion passed. Motion to go into Executive Session for personnel reasons was made at 7:02.

FOLLOW UP ITEMS:

SDPB went well

GFP/carcass pit concern-Forsythe will follow up with this in July mtg.

Ice skating building organization-no movement

GF&P walking trail-Routier/Henderson/Wagner will work on this

MISC:

A credit card was approved by Pioneer Bank and Trust. Smith will use this for buying fuel.

Forsythe will need to put his resignation in next meeting, with an opening being posted for a board member position.

ADJOURNMENT: Motion to adjourn was made by Humbracht, 2nd Routier.

Being no further business Humbracht declared the meeting adjourned at 7:25 PM.

The next regularly scheduled Board Meeting will be July 13, 2022, 6:00PM at the Town of Buffalo office.

SIGNED: /s/ Jeremy Humbracht
Jeremy Humbracht, President

ATTEST: /s/ Erica Wagner
Erica Wagner, Finance Officer