

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo office at 6:00 PM on May 9, 2023. Trustees present were Traci Routier, Elizabeth Henderson, Sarah Sabo, and Cliff Claypool. The employees present were Erica Wagner as secretary, and Ryan Smith.

**GUESTS:** Randy Routier, Jim Pickett

President Routier called the meeting to order at 6:00 PM

**AGENDA:** A motion to approve amending the agenda to add temporary liquor license was made by Henderson, 2<sup>nd</sup> Sabo. All approved – motion passed.

**MINUTES:** A motion made by Sabo, 2<sup>nd</sup> by Claypool to approve the minutes after clarifying R. Routier from T. Routier from the April 11, 2023, regular board meeting. All approved – motion passed.

**BAR REPORT:** No one present.

**LAW ENFORCEMENT REPORT:** No one present.

**APPROVAL OF BILLS:** Motion made by Henderson, 2<sup>nd</sup> by Claypool to approve the monthly bills. All approved – motion passed.

**General payroll:**

Public Works Supervisor, Finance Office-May wages-6889.71, Dump attendant-May wages-1026.01, Rec Center Cleaner-May wages-256.44, EFTPS-Social Security, Medicare, Federal Tax Withholding-, SDRS-May contributions-1100.00, Sales Tax-Amazon-supplies-622.13, Badger meter-monthly fee-1349.95, Black Hills Chemical-Rec floor-1055.83, Black Hills Pioneer-Legal/advertising-468.62, Buffalo Hardware-supplies-95.34, Cardmember services (PB&T)-0, D&T dirty works-dump portapot-640.00, G&O-paper-70.20, Glines Electric-bar-122.45, Dillion Glines-freon removal-1050.00, Greg Ginsbach-fill in-800.00, H&L-7.37, Grand Electric-2606.97, Mandy Morris-CPA-1055.10, NWSD Landfill-2 months-7264.40, Olson fuels-43.18, Scott Peterson motors-Blk dodge 1500-488.10, Servall-651.23, Town of Buffalo-clinic utilities-81.39, Town of Buffalo-postage/petty cash-189.00, Verizon-cell phone-81.00, WRCTC-phone & internet-271.50

### **AGENDA ITEMS:**

Jim Pickett was present to discuss the law enforcement contract. Pickett brought up many different ideas on how to get a deputy for the town hired. He was involved in law enforcement for 25 years, and just wants to help the town out.

The Lagoon pasture lease notification will be in the NCN May 24 & 31<sup>st</sup> with sealed bids being due June 13<sup>th</sup>, before the next board meeting.

Town cleanup was discussed and set to be May 22<sup>nd</sup>-25<sup>th</sup>. Smith will be available to pick up branches for individuals not able to do that themselves.

Discussion on summer help, and reading of an application, along with deciding on interview date.

T. Routier brought up wanting to figure out a summer REC program for summer 2024. Temporary liquor license was approved for Blossoms and Brew serving alcohol at the REC on 5/27/23.

### **FOLLOW UP ITEMS:**

Buffalo Beautification-Henderson and Buffalo Hardware ordered flowers, with L. Olson making the pots up to beautify Buffalo. Adopting a planter was discussed for business owners to have a planter in front of their business, with them having to just water the planter full of flowers. Discussion on next year's plans at Slim Miller with native flowers was held.

**MISC:**

**Executive Session:**

At 7:22 pm, T. Routier made a motion to go into Executive Session for personnel reasons, Henderson 2<sup>nd</sup>. At 7:50 the board was out of Executive Session.

**ADJOURNMENT:**

Being no further business, Routier declared the meeting adjourned at 7:51 PM. The next regularly scheduled Board Meeting will be June 13, 2023, at 6:00PM at the Town of Buffalo office.

SIGNED: /s/ Traci Routier  
Traci Routier, President

ATTEST: /s/ Erica Wagner  
Erica Wagner, Finance Officer