

OFFICIAL REGULAR BOARD MEETING MINUTES

The Town of Buffalo Board of Trustees met at the Harding County Memorial Recreation Center at 6:00PM on May 11, 2026. Trustee's present: John Klempel, Doris Dagman, Brandon Schleuning, Jason Lindholm. Employees present: Jaylene Stirling, Ryan Smith, Dusty Ginsbach. Guests present: Deputy Nathan Williams, Melissa Breeding, John Carter.

President Klempel called the meeting to order at 6:00PM.

President Klempel added Annual Report to the agenda after Drinking Water Report. Schleuning made a motion to approve the amended agenda, Dagman seconded the motion. All approved – motion carried.

Lindholm made a motion to approve the bills as is, Schleuning seconded. All approved – motion carried.

SD 811	Services	\$ 6.30
Amazon	Supplies	\$ 140.80
Badger	Services/Fees	\$ 262.35
BH Pioneer	Services/Fees	\$ 60.30
Buffalo Hardware	Supplies	\$ 4,883.03
EFTPS	payroll	\$ 2,856.74
Elan Financial	Supplies	\$ 533.31
Glines Electric	Repairs	\$ 266.41
Grand Electric	Services/Fees	\$ 2,520.71
H&L	Supplies	\$ 32.96
Mandy Morris	Services/Fees	\$ 2,025.00
Nations Center News	Services/Fees	\$ 167.42
NWSD Landfill	Services/Fees	\$ 4,874.54
SDML	Services/Fees	\$ 50.00
SDRS	Services/Fees	\$ 1,508.80
SDSU	Training	\$ 20.00
Servall	Services/Fees	\$ 156.22
Town of Buffalo	Services/Fees	\$ 363.11
WRCTC	Services/Fees	\$ 278.82
SD DOR	Sales Tax	\$ 341.27

MINUTES: Schleuning made a motion to approve the minutes from April 13, 2026, Public Input Session and April 14, 2026, meeting, Lindholm seconded. All approved – motion carried.

LAW ENFORCEMENT REPORT: Deputy Williams was present and submitted his log for the month. He reported that it was a successful graduation night with no fatalities or wrecks. Deputy Williams wanted to remind town citizens that their animals need to have current rabies and town tags.

BAR REPORT/LIQUOR LICENSES: None was available.

HC MEMORIAL REC REPORT: Stirling reported that pickleball is still going strong and that she visited with Deb Long about the floors and her recommendation was to replace them, as they will not redo the floors next year if they are not fixed since it will ruin them more. The board asked Stirling and Smith to look into options and estimates for the next meeting.

FOLLOWUP:

MUSEUM: Dagman made a motion to start having the museum reimburse for insurance on the property in 2026 as was agreed upon in 1990. Lermeney was appointed to be a representative of the board on the Museum Board.

ROADS: Discussion was held on options and tabled to June meeting to allow board more time to consider options.

EMERGENCY MANAGEMENT: The board would like letters sent to property owners on Fourth Street West that could be a fire hazard, other discussions tabled to June.

NEW AGENDA ITEMS:

PUBLIC CONCERNS/COMMENTS: Carter asked why he is getting a \$200 late fee. Stirling explained that he is only paying \$19 of the \$57 surcharge for his commercial property so his bill continues to rise and the late fees are 20% by ordinance. Carter does not understand why he is charged a commercial fee as he hasn't been until Stirling started. The board informed Carter that it was their decision to charge him the commercial fee as the building is commercial, and he was being charged incorrectly previously.

ANIMAL CLINIC: Stirling informed the board that the Small Animal Clinic is set for June 11th from Noon – 6PM at the Town Shop. She will start advertising.

AMERICA'S 250TH: Stirling showed the board a coloring page she had made up to have a coloring contest for kids. Klempel asked Ginsbach to do a proclamation for America's 250th, Ginsbach would like advised from the rest of the board – discussion was had – everyone was in favor, Resolution is to be on the June agenda. The board asked Stirling or Smith to visit with Grand Electric about inserts for the lights the school had put up to be American Flags.

DRINKING WATER REPORT: Stirling read the drinking water report and stated it will be available at the Town Office or online for viewing.

ANNUAL REPORT: Stirling went over the annual report. Dagman made a motion to approve the report, Schleuning seconded the motion. All approved – motion carried.

**ANNUAL REPORT FOR CITY OF BUFFALO
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2025
GOVERNMENTAL FUNDS--MODIFIED CASH BASIS**

	General Fund			Total Governmental Funds
Beginning Balance	<u>1,405,742.00</u>	<u>-</u>	<u></u>	<u>1,405,742.00</u>
Revenues and Other Sources:				
Taxes:				
Property Taxes	<u>144,780.00</u>	<u></u>	<u></u>	<u>144,780.00</u>
Airflight Property Tax	<u></u>	<u></u>	<u></u>	<u>0.00</u>
General Sales and Use Taxes	<u>273,263.00</u>	<u></u>	<u></u>	<u>273,263.00</u>
Gross Receipts Business Taxes	<u></u>	<u></u>	<u></u>	<u>0.00</u>
Amusement Taxes	<u></u>	<u></u>	<u></u>	<u>0.00</u>

Excise Tax				0.00
Tax Deed Revenue				0.00
Penalties and Interest on Delinquent Taxes				0.00
Licenses and Permits	615.00			615.00
Intergovernmental Revenues:				
Federal Grants				0.00
Federal Shared Revenue				0.00
Federal Payments in Lieu of Taxes				0.00
State Grants				0.00
State Shared Revenue	46,840.00			46,840.00
State Payments in Lieu of Taxes				0.00
County Shared Revenue:	6,750.00			6,750.00
Other Intergovernmental Revenue				0.00
Charges for Goods and Services:				
General Government	13,982.00			13,982.00
Public Safety				0.00
Highways and Streets				0.00
Sanitation				0.00
Health				0.00
Culture and Recreation	14,240.00			14,240.00
Ambulance				0.00
Cemetery				0.00
Other				0.00
Fines and Forfeits				
Court Fines and Forfeits				0.00
Animal Control Fines				0.00
Parking Meter Fines				0.00
Library				0.00
Other				0.00
Miscellaneous Revenue and Other Sources:				
Investment Earnings	54,664.00			54,664.00
Rentals				0.00
Special Assessments				0.00
Maintenance Assessments				0.00
Contributions and Donations from Private Sources	850.00			850.00
Liquor Operating Agreement Income	9,466.00			9,466.00
Other Revenues				0.00
Sale of Municipal Property				0.00
Compensation for Loss or Damage				

to Capital Assets				0.00
Long Term Debt Issued				0.00
Total Revenue and Other Sources	565,450.00	0.00	0.00	565,450.00
Expenditures and Other Uses:				
Legislative	45,129.00			45,129.00
Executive				0.00
Elections				0.00
Financial Administration	150,706.00			150,706.00
Other General Government				0.00
Police	43,003.00			43,003.00
Fire	27,271.00			27,271.00
Protective Inspection				0.00
Corrections				0.00
Other Protection				0.00
Highways and Streets	78,462.00			78,462.00
Sanitation				0.00
Water				0.00
Electricity				0.00
Airport				0.00
Parking Facilities				0.00
Cemeteries				0.00
Natural Gas				0.00
Transit				0.00
Health				0.00
Home Health				0.00
Mental Health Centers				0.00
Humane Society				0.00
Drug Education				0.00
Ambulance				0.00
Hospitals, Nursing Homes and Rest Homes	4,066.00			4,066.00
Other Health and Welfare	423.00			423.00
Recreation	102,739.00			102,739.00
Parks	6,954.00			6,954.00
Libraries				0.00
Auditorium				0.00
Historical Preservation				0.00
Museums	1,393.00			1,393.00
Urban Redevelopment and Housing				0.00
Economic Development and Assistance (Industrial Development)	716.00			716.00

Economic Opportunity				0.00
Debt Service				0.00
Intergovernmental Expenditures				0.00
Capital Outlay				0.00
Judgments and Losses				0.00
Other Expenditures				0.00
Liquor Operating Agreements				0.00
Discount on Bonds Issued				0.00
Payments to Refunded Debt				
Escrow Agent				0.00
Total Expenditures and Other Uses	<u>460,862.00</u>	<u>0.00</u>	<u>0.00</u>	<u>460,862.00</u>
Transfers In (Out)				0.00
Special Item (specify)				0.00
Extraordinary Item (specify)				0.00
Increase/Decrease in Fund Balance	<u>104,588.00</u>	<u>0.00</u>	<u>0.00</u>	<u>104,588.00</u>
Ending Fund Balance:				
Nonspendable				0.00
Restricted				0.00
Committed				0.00
Assigned				0.00
Unassigned	<u>1,510,330.00</u>			<u>1,510,330.00</u>
Total Ending Fund Balance	<u>1,510,330.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,510,330.00</u>
Governmental Long-term Debt				0.00

PROPRIETARY FUNDS--MODIFIED CASH BASIS

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Sanitation Fund</u>	<u>Liquor Fund</u>
Beginning Balance	<u>208,111.00</u>	<u>116,871.00</u>	<u>-19,389.00</u>	<u>44,555.00</u>
Revenues	<u>175,218.00</u>	<u>57,669.00</u>	<u>119,816.00</u>	<u>15,800.00</u>
Expenses	<u>148,038.00</u>	<u>51,488.00</u>	<u>79,169.00</u>	<u>4,451.00</u>
Transfers In (Out)				
Ending Balance:				
Restricted for Bond Debt Service	<u>79,496.00</u>			
Unrestricted	<u>155,795.00</u>	<u>123,052.00</u>	<u>21,258.00</u>	<u>55,904.00</u>
Long-term Debt	<u>720,628.00</u>			

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at 605-375-3130.

Municipal funds are deposited as follows:

<u>Depository</u>	<u>Amount</u>
-------------------	---------------

PUBLIC WORKS REPORT: Smith reported that the park bathrooms are open and the sprinkler systems should be on by the end of the week, he has also replaced the trees at Slim Miller. Smith also reported that NWSD Landfill is going to have to get new equipment so the cost will likely continue to rise.

FINANCE OFFICER REPORT: Stirling reported upcoming trainings, meeting dates, and dates, the office will be closed. She informed the board that the auditors were having some trouble with switching software, so they had to get Mandy back involved. Monthly Financials were as follows:

101 General Fund		
Revenue	\$53,808.93	Expense \$32,103.69
202 Rec Center		
Revenue	\$2,035	Expense \$1,367.51
601 Liquor		
Revenue	\$0	Expenses \$1,972.17
602 Water		
Revenue	\$14,913.75	Expenses \$15,515.39
604 Sewer		
Revenue	\$5,295.04	Expenses \$689.14
612 Dump/Solid Waste		
Revenue	\$10,229.60	Expenses \$7,579.35

EXECUTIVE SESSION 1-25-2(1): NONE

President Klempel adjourned the meeting at 6:46PM.

The next meeting will be held June 8, 2026, at 6PM at the Harding County Memorial Recreation Center.

Signed: _____
John Klempel, President

Attest: _____
Jaylene Stirling, Finance Officer

seal