

MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Buffalo Town office at 6:00 PM on May 10, 2022. Trustees present were Jeremy Humbracht, Elizabeth Henderson, Traci Routier, Shaine Odell, and Andy Forsythe. Employees present were Ryan Smith, and Erica Wagner as secretary.

GUESTS: Randy Routier and Joe Long

President Humbracht called the meeting to order at 6:00 PM

AGENDA: A motion to approve the agenda was made by Routier, 2nd Henderson. All approved – motion passed.

MINUTES: A motion made by Henderson, 2nd by Routier to approve the minutes from the April 19, 2022, regular board meeting. A motion made by Henderson, 2nd by Routier to approve the Special Meeting minutes from April 28th. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: No one present.

APPROVAL OF BILLS: Motion made by Routier, 2nd by Henderson to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-April wages-6889.71, Dump attendant-April wages-681.10, Rec Center Cleaner-April wages-117.71, EFTPS-Social Security, Medicare, Federal Tax Withholding-2021.06, SDRS-April contributions-1032.24, Sales Tax-421.98, Amazon-supplies-59.05, Badger Meter-monthly service fee-226.10, Black Hills Chemical-REC supplies-32.50, Black Hills Pioneer-Legal/advertising-81.24, Buffalo Hardware-supplies-178.69, Town of Buffalo-Dump fee-730.00, Erica Wagner-reimbursement-\$55.00, Grand Electric-2502.80, NWSD Landfill-3541.12, Olson Fuels-fuel-462.99, Ryan Smith-reimbursement-101.98, SDPAA-Assurance Alliance-12982.21, Servall-supplies-119.99, Town of Buffalo-clinic utilities-77.44, Willert-lawyer fee-96.60 WRCTC-phone & internet-268.64

AGENDA ITEMS:

Joe Long was present to present the REC Center floor quote for waxing. It was agreed to close the gym side of the REC June 30-July 15th, with closing the entire building July 4-15th. Motion to approve the quote was made by Routier, 2nd by Henderson. There was a motion made by Forsythe, 2nd by Odell to request 10 tags for a doe archery season in town, from GF&P. The request was to be into GF&P by June 1st. The town of Buffalo will have an opening for a board member, as Forsythe will be resigning in June. Wagner is to advertise in the NCN and have applications on hand in the town office. Hiring Mandy Morris, CPA to help with getting financials organized and books online was approved. Motion made by Henderson, 2nd by Routier. Smith brought up a 3rd St. East Extension discussion. It was decided to ask our lawyer about a resolution on making a street. Clean up week went well, with a few changes made to the flyer for next year. Wagner is

FOLLOW UP ITEMS:

SDPB is coming on June 8th to the REC. Same Olson and Board members are to help GFP/carcass pit concern-Forsythe would like to amend ordinance of per carcass rate at dump
Ice skating building organization-no movement

GF&P walking trail-Routier/Henderson/Wagner will work on this

MISC:

Motion to send Wagner and Henderson to SDML Budget Training in Rapid City on June 22nd was made by Forsythe, 2nd by Odell.

ADJOURNMENT: Motion to adjourn was made by Forsythe, 2nd Routier.

Being no further business Humbracht declared the meeting adjourned at 7:27 PM.

The next regularly scheduled Board Meeting will be July 12, 2022, 6:00PM at the Town of Buffalo office.

SIGNED: /s/ Jeremy Humbracht
Jeremy Humbracht, President

ATTEST: /s/ Erica Wagner
Erica Wagner, Finance Officer