

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Harding County Memorial Recreation Center at 6:00 PM on April 9, 2024. Trustees present: Larry Blankenbaker, Cliff Claypool, Sarah Sabo, and Traci Routier. Employees Present: Ryan Smith, Dusty Ginsbach, and Jaylene Stirling.

GUESTS: Randy Routier, Sam Olson, Billy Clanton, Andrea Clanton, Brandon Schleuning, Bill Anders, Jennifer Anders, Shirley Mackey, Gary Johnson, Bob Johnson, Jim Pickett.

President T. Routier called the meeting to order at 6:00 PM

AGENDA: A motion to approve the agenda was made by Claypool, 2<sup>nd</sup> by Sabo. All approved – motion passed.

APPROVAL OF BILLS: Motion to approve all bills made by Sabo, 2<sup>nd</sup> by Henderson. All approved – motion passed.

MINUTES: A motion made by Henderson, 2<sup>nd</sup> by Claypool to approve the minutes from the March 12, 2024, regular board meeting. All approved – motion passed. Motion made by Sabo, 2<sup>nd</sup> by Blankenbaker to approve the special board meeting, Board of Equalization, minutes from March 18, 2024. All approved – motion passed.

LAW ENFORCEMENT REPORT: None available.

BAR REPORT: None Available

PUBLIC CONCERN/COMMENTS: None

### **NEW AGENDA ITEMS:**

Jaylene Stirling was appointed as Finance Officer for a 5-year term.

Andrea Clanton was present to discuss the town giving money to help cover the cost of swimming lessons again this year. Discussion on cost and number of kids attending this year. Tabled until June meeting when enrollment number will be known.

Cedar Branch Lodge would like a discount on their water bill. They are getting the lowest cost that can be approved. They were not getting charged for garbage so that will be added to their next bill.

The board looked over applications and the Planning & Zoning Committee minutes for Schleuning & Anders requests. Approval of Anders 40x60 pole shed made by Claypool, 2<sup>nd</sup> by Larry. All approved – motion passed. Approval of Schleuning 2009 12x32 trailer house to be used as salon made by Blankenbaker, 2<sup>nd</sup> by Claypool. All approved – motion passed. New members appointed to Planning & Zoning Committee Gary Johnson and Brandon Schleuning, motion by Claypool, 2<sup>nd</sup> by Sabo to approve. All approved – motion passed.

The Harding County Community Foundation was present to ask if the city would act as a pass through for funds for The Lions Center and Senior Center grants that were given. Sam Olson and Billy Clanton will be available to help with the paperwork needed. Motion by Henderson, 2<sup>nd</sup> by Claypool to approve. All approved – motion passed.

Smith has Cohen Smith set up for summer help and is waiting to hear back from Slate Page. Town cleanup week will be May 20<sup>th</sup> – 25<sup>th</sup>, with pickup available through May 23<sup>rd</sup>. Motion by Henderson, 2<sup>nd</sup> by Sabo to approve. All approved – motion passed.

Henderson presented for the beautification committee and will be replanting the 20 pots that were brought last year to set around at businesses. She plans to ask the chamber to split the costs.

Law enforcement contracts are renewed in January, if we make any changes, they need to be done with a 30-day notice. Tabled for May meeting so the board can research area deputy salaries.

A liquor license was presented for Blossoms & Brew at the Harding County Memorial Recreation Center for May 18, 2024. Motion by Henderson, 2<sup>nd</sup> by Routier to approve. All approved – motion passed.

Chip Seal bids to be completed by September 1, 2024, were opened. The first bid was from Jensen Rock & Sand, Inc. Asphalt Surface Treatment Aggregate Application (24 lbs per SY) \$1.04. Asphalt Surface Treatment Oil CRS – 2P (0.38 Gal per SY) \$1.19. Asphalt Surface Treatment Oil AE 150 (0.38 Gal per SY) \$1.18. The second bid was from Bituminous Paving, Inc. Asphalt Surface Treatment Aggregate Application (24 lbs per SY) \$1.15. Asphalt Surface Treatment Oil CRS – 2P (0.38 Gal per SY) \$1.50. Asphalt Surface Treatment Oil AE 150 (0.38 Gal per SY) \$1.50. Motion to approve Jensen Rock & Sand, Inc. made by Henderson, 2<sup>nd</sup> by Sabo. All approved – motion passed.

Overdue bills and bill adjustments discussion was had. It was decided that the board is to be made aware of all bills over 2 months past due and red tags will be issued. Any amount over \$1000 will be sent to small claims.

The bar lease needs to be signed.

Stirling brought up training that will be happening that she would like to attend.

#### **FOLLOW UP ITEMS:**

Ray Ginsbach will make contact with Servall to make sure things are being charged appropriately. Servall service will be cancelled at the town office.

Smith adjusted and cleaned the rec floor scrubber, and it seems to be cleaning better. The rec floors will be waxed, and rec center closed July 1-11, 2024.

#### **MISC. ITEMS:**

Routier brought up rental fee/deposit on chairs and tables being borrowed from rec center. It was decided to have people sign them out and back in, and donations to the rec center will be accepted in lieu of rental fees/deposit.

#### **EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

Being no further business, T. Routier declared the meeting adjourned at 7:33PM. The next regularly scheduled Board Meeting will be May 14, 2024, at 6:00 PM at the Town of Buffalo office.

SIGNED:                     /s/ Traci Routier  
Traci Routier, President

ATTEST:                     /s/ Jaylene Stirling  
Jaylene Stirling, Finance Officer