

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Buffalo Town office at 6:00 PM on April 19, 2022. Trustees present were Jeremy Humbracht, Elizabeth Henderson, Traci Routier, Shaine Odell, and Andy Forsythe. Employees present were Erica Wagner as secretary.

GUESTS: Randy Routier, Sam Olson, Kevin Watson, John Latham, Henry Head.

President Humbracht called the meeting to order at 6:00 PM

AGENDA: A motion to approve the agenda was made by Henderson, 2<sup>nd</sup> Routier. All approved – motion passed.

MINUTES: A motion made by Routier, 2<sup>nd</sup> by Forsythe to approve the minutes from the March 8, 2022, regular board meeting. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: Deputy Head was present at the meeting. He discussed giving dog warnings to 2 individuals. Next time a fee will be involved. Prom went well. Both blizzards went fine.

APPROVAL OF BILLS: Motion made by Routier, 2<sup>nd</sup> by Odell to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-March wages-6889.71, Dump attendant-March wages-875.70, Rec Center Cleaner-March wages-131.98, EFTPS-Social Security, Medicare, Federal Tax Withholding-2021.06, SDRS-March contributions-1032.24, Sales Tax-296.82, 1<sup>st</sup> Qtr. Board Pay-1385.25, Board SS, Medicare-229.50, Amazon-supplies-1012.21, Badger Meter-monthly service fee-226.10, Banyon-395.00, Black Hills Pioneer-Legal/advertising-195.66, Buffalo Hardware-supplies-180.41, Grand Electric-3046.01, Greg Ginsbach-160.00, Gunderson Trucking-770.00, Jenner Equip-819.42, Midcontinent-water testing-69.00, NWSD Landfill-3541.12, Olson Construction-586.00, Olson Fuels-fuel-465.30, Olson Propane-4054.15, Propoint-fuel-159.58, Ryan Smith-reimbursement-374.84, Servall-supplies-118.70, Scott Peterson Motors-661.43, SD811- 91.60, SDML-544.24, Town of Buffalo-clinic utilities-77.44, Town of Buffalo-postage/petty cash-174.00, , US Bank-loan pymt-12573.21, US Blue Book-supplies-1271.66, Verizon-177.40, Willert-lawyer fee-263.31, WRCTC-phone & internet-545.90

APPROVAL OF MONTHLY FINANCIAL REPORT: A motion to approve the Financial Report was made by Routier, 2<sup>nd</sup> by Henderson. All approved – motion passed.

FINANCIAL REPORT:

General Fund -	472096.38
Receipts -	29728.74
Expenditures -	<u>34231.04</u>
Balance -	467594.08

Harding County Memorial Rec Center	27933.93
Receipts -	685.000
Expenditures -	<u>2137.86</u>
Balance -	26481.07
Bridge & Street Fund -	274151.98
Receipts -	0.00
Expenditures -	<u>0.00</u>
Balance -	274151.98
General Reserves -	275991.64
No Activity	
Liquor Fund -	38228.15
Receipts -	0.00
Expenditures -	<u>0.00</u>
Balance -	38228.15
Bar Improvement -	1642.52
No activity	
Water Fund -	51245.92
Receipts -	4234.37
Expenditures -	<u>14974.59</u>
Balance -	40505.70
Water Surcharge -	74170.98
Receipts -	5299.74
Expenditures -	<u>0.00</u>
Balance -	79400.72
Water Reserves -	30,000.00
No Activity	
Water Meter Deposits -	5311.65
Receipts -	0.00
Expenditures -	<u>0.00</u>
Balance -	5311.65
Sewer Fund -	53870.43
Receipts -	4539.17
Expenditure -	<u>1921.92</u>
Balance -	56487.68
Sewer Reserves -	78,281.25
No Activity	

Solid Waste Fund -	22751.06
Receipts -	3842.80
Expenditures -	<u>6097.38</u>
Balance -	20496.48
 Solid Waste Reserves -	 .00
No Activity	
 Miscellaneous –	 200.00
No activity	
 TOTAL FUNDS -	 1389688.81
TOTAL ACCOUNTS -	1389688.81
CERTIFICATES OF DEPOSIT:	
METER DEPOSIT	1,000.00
METER DEPOSIT	1,000.00
GENERAL/STREETS	30,000.00
GENERAL/STREETS	10,000.00

#### **AGENDA ITEMS:**

Sam Olson was contacted by South Dakota Public Broadcasting to set up a time and date to visit Buffalo. SDPB would like to do interviews of people living in Harding County to tell stories, memories, facts that will be part of a segment on Dakota Life. SDPB will be coming to Buffalo June 8<sup>th</sup>, and meeting at the REC Center. There will be no charge to host SDPB at the REC center. Kevin Watson attended the meeting for the Lions Club. He was asking the board to consider reducing the water bill. This was tabled for next month. It was brought to the attention of the board that a letter needs to be made and sent yearly after approval of paying for clinic utilities. John Latham was a guest and was needing an easement for T&L Olson property. It was decided that Brooklyn Williams will be the Town of Buffalo summer help again this year. There were 2 properties that needed approval after going through Planning and Zoning. Motion to approve Warren Raguse building permit at 605 W 3<sup>rd</sup> St. was made by Forsythe, 2<sup>nd</sup> by Routier. All approved. Motion to approve Rollie Wilson's building permit at C-F Estates was made by Henderson, 2<sup>nd</sup> by Forsythe. All approved. Auditor dates are planned for June 15,16,17. Forsythe discussed having 18-20 "resident" deer, and 45-50 "winter" deer. Forsythe's recommendation is to request GF&P have a special harvest with 10 tags, archery only, of any doe during archery season. A deer map is on the agenda for next meeting. The HC REC center discussed buying new locks for the breakers, and thermostat.

#### **FOLLOW UP ITEMS:**

Water meter update-Wagner will have a list of who else needs meters put in  
REC floors-2 quotes will be discussed at May mtg.  
Economic Development property update—site is leveled, 2-3 interested people. They will either sell lot or find a house to put on lot.  
Dump inspection/carcass pit concern  
Ice skating building organization  
GF&P walking trail-Routier/Henderson/Wagner will work on this

**MISC:**

Discussion on getting a credit card for fuel was brought up. Smith will be checking into different options. Discussion on Westers Property was brought up and is tabled until next month.

**ADJOURNMENT:** Motion to adjourn was made by Routier, 2<sup>nd</sup> Forsythe.

Being no further business Humbracht declared the meeting adjourned at 7:59 PM.

The next regularly scheduled Board Meeting will be May 10, 2022, 6:00PM at the Town of Buffalo office.

SIGNED:                     /s/ Jeremy Humbracht  
Jeremy Humbracht, President

ATTEST:       /s/ Erica Wagner  
Erica Wagner, Finance Officer