

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Harding County Memorial Recreation Center at 6:00PM on March 11, 2025. Trustees present: Sarah Sabo, John Klempel, Kelcee Vroman. Employees present: Jaylene Stirling, Barb Williams, Ryan Smith. Guests present: Sue Klempel, Brandon Schleuning, Doris Dagman, Nancy Dingfelder.

President Sago called the meeting to order at 6:00PM.

APPROVAL OF AGENDA: Klempel made a motion to approve the agenda as is – second by Vroman. All approved, motion carried.

APPROVAL OF BILLS: Klempel made a motion to approve the bills – Vroman second. All approved, motion carried.

Amazon Capital Services - \$266.36 – supplies; Amazon Capital Services - \$684.51 – office furniture/supplies; Amazon Capital Services - \$5.99 – supplies; Badger Meter - \$258.72 – services; Buffalo Hardware - \$486.89 – supplies; Elan Financial Services - \$933.81 – credit card; Grand Electric Cooperative - \$4780.58 – utilities; H&L - \$50.23 – supplies; Immense Impact - \$737 – website; Intuit QuickBooks - \$217.71 – payroll service; Metering and Technology Solutions - \$125.50 – supplies; Metzger-Holcomb Vet Clinic - \$318.60 – cat clinic; Nation Center News - \$60.72 -legals; NWSD Regional Landfill - \$4394.80 – services; Olson Fuels - \$190.14 – fuel; Olson Propane - \$3369.40 – utilities; Rollin in the Dough - \$53.10 - meeting; SDML - \$25 – HR membership; SDML - \$35 – District 10 meeting; SD Dept of Rev. - \$780.76 – sales tax; Servall Uniform and Supply - \$138.44 – services; Town of Buffalo - \$266.82 – Clinic and Bar utilities; USPS - \$219 – stamps; US Treasury - \$498.03 – form 941; US Treasury - \$2383.19 – form 941; WRCTC - \$275.93 – utilities.

APPROVAL OF MINUTES: Vroman made a motion to approve the minutes from the regular meeting February 11, 2025, and the minutes from the Harding County Memorial Recreation Center Public Input Session- Sabo second. All approved. Motion carried.

LAW ENFORCEMENT REPORT: A law enforcement report was made available; Klempel made a motion to approve the report – Vroman second. All approved, motion carried.

BAR REPORT/LIQUOR LICENSES: A bar report was made available, with the concerns of the roof leaking and a sewer smell coming from the sink. Smith reported that he did look at the roof and plans to recoat it this summer and will get in contact with Camden Hett to look at the sink. Vroman approved the report and asked for an update in April, Klempel second. All approved, motion carried.

PUBLIC CONCERNS/COMMENTS: Dagman was present to voice her concerns about noise from jake brakes and speeding along Highway 85 in front of her house. Sabo agreed it is a concern and will request more law enforcement presence in the area, she also asked for it to be on the agenda for April and for Stirling to make a Facebook post.

BOARD OF EQUALIZATION MEETING: The board of equalization meeting will be held Monday, March 17, 2025, at 5:00PM at the Harding County Memorial Recreation Center.

HARDING COUNTY MEMORIAL RECREATION CENTER: Vroman made a motion to buy what is needed (2 nets, tape, balls, paddles, etc.) to start a 6-week pickleball league starting in April, charging \$45/person, with flyers being put out, an ad in the paper and on Facebook – Klempel second. All approved, motion carried. Sabo made a motion to purchase a Dakboard calendar to be displayed in the entry way with the understanding that private events would be kept private and public events can be advertised this way – Klempel second. All approved, motion carried. It was discussed to have a board for the rec center, and Williams will oversee getting that set up. Stirling was asked to call Black Hills Chemical to get the floor scrubber scheduled to get maintenance. Rates were discussed and it was decided to leave them as they are. Stirling was asked to bring a kilowatt comparison to the April meeting. Dillon Glines had brought a cost comparison to Stirling and she presented that to the board, the current electrical floor heat is running around \$64 per day, while the total cost to run the new unit would be around \$12.80-\$25.60 per day.

EASTER EGG HUNT: Dingfelder was present to ask the board for reimbursement for an Easter Egg Hunt at the park. Vroman made a motion to approve reimbursement 1 time up to \$300 to Nancy, with the exception of trying to find the eggs previously used and to find as much locally as possible – Klempel second. All approved, motion carried.

STREETS: Klempel brought up concerns along Highway 85 at the intersections of Hodge, Three Toes, and Alison streets with potholes forming and bushes making it hard to see when turning. Smith informed the board that the state has the right of way 75 ft from the center line each direction, the yellow on the curbs means that is state maintained. Vroman made a motion for Smith to contact the state and Sabo to contact property owners to ask about trimming bushes/trees – Sabo second. All approved, motion carried.

BOX TRAILER: Smith presented a box trailer that needs to be surplus. Vroman approved the box trailer to be surplus and requested a price to be presented at the April meeting – Klempel second. All approved, motion carried.

LOAN: Stirling brought loan documents to the board and informed them that no extra payments had been made since August 15, 2019. She will get financials in order from Mandy and have a plan to get an extra payment made at the April meeting.

EVALUATIONS: Sabo would like to schedule evaluations for Ray, Jaylene, and Ryan on March 18, 2025. There will be a special meeting on March 18, 2025, beginning at 4PM at the Town of Buffalo Municipal Office.

FINANCE OFFICER REPORT: Stirling reported that she will be leaving early on March 20, and out of the office possibly on April 2<sup>nd</sup> and 3<sup>rd</sup>. Williams will be gone March 18<sup>th</sup>. Stirling reminded the board that she will be attending the District 10 Meeting on April 1<sup>st</sup> in Deadwood if anyone wanted

to join her. We are on the list to get a .gov email along with the other services SecureSD is offering. Mandy should have the financials for 2024 completed by April, and gWorks ran into a problem with fund accounts that Stirling is working out with gWorks, Mandy, and Casey Peterson, LTD. Stirling brought a bill for a customer wondering if the board would write her account off for the month of February since they did not go to the dump during the month. The board noted that unless a customer fills out the paperwork to cancel their account, they will still be responsible for payment of that account. Stirling also brought a request to display a Sexual Assault Awareness display from the Artemis House, Sabo would like it displayed in the rec center entry way, with a Facebook post and notice to the Sherriff's office and school.

PUBLIC WORKS REPORT: Smith reported that he will be starting some spring projects such as gutter cleaning and cleaning up at the parks, weather permitting. There was discussion about St. Anthony's Catholic Church requesting to vacate the alley and the movement of the manhole.

#### FOLLOWUP ITEMS

FIRE DEPARTMENT: Schleuning was present to let the board know that they had found a 40x60 building that they were buying and were asking for help with building costs and concrete. The board asked that the fire department bring a cost to the town office by April 8 to be included in the board packets for the April 15 meeting.

CAMERAS: Vroman amended the motion from February meeting regarding cameras to purchase ring cameras for the front and back door only – Sabo second. All in favor, motion carried.

MISC: Discussion about the meeting in May being held during 8<sup>th</sup> grade graduation. It was decided to move the May meeting to May 12 at 6:00PM at the Harding County Memorial Recreation Center.

President Sabo declared the meeting out of session at 7:38PM. The next board meeting will be a special meeting held at the Town of Buffalo Municipal Office at 4:00PM on March 18, 2025, with the next regularly scheduled board meeting to be held on April 8, 2025 at 6:00PM at the Harding County Memorial Recreation Center.

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Sarah Sabo, President

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Jaylene Stirling, Finance Officer

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