

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Buffalo Town office at 6:00 p.m., February 8, 2022. Trustees present were Jeremy Humbracht, Elizabeth Henderson, Traci Routier, Shaine Odell, and Andy Forsythe. Employees present were Ryan Smith, and Erica Wagner as secretary.

GUESTS: Randy Routier, Mick & Jane Denzin

President Humbracht called the meeting to order at 6:00PM

AGENDA: A motion to approve the agenda was made by Routier, 2<sup>nd</sup> Odell. All approved – motion passed.

MINUTES: A motion made by Forsythe, 2<sup>nd</sup> by Henderson to approve the minutes from the January 11<sup>th</sup>, 2022, regular board meeting. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: No one present.

APPROVAL OF BILLS: Motion made by Routier, 2<sup>nd</sup> by Forsythe to approve the monthly bills. All approved – motion passed.

General payroll – Public Works Supervisor, Finance Office, - January wages – 7039.71, Dump attendant – January wages – 681.10, Rec Center Cleaner – January wages –146.24, SDRS – January contributions – 1032.24, EFTPS – Social Security, Medicare, Federal Tax Withholding – 1841.20, Propoint – fuel – 80.03, Olson shop- supplies - 66.44, Olson Fuels – fuel – 216.73, Olson Propane – 2205.47, Badger Meter – monthly service fee – 204.25, Buffalo Hardware – supplies – 282.81, H&L – Supplies – 32.87, Servall – supplies – 115.73, Black Hills Pioneer – Legal/advertising – 111.60, Amazon – supplies – 222.62, WRCTC – phone & internet – 252.22, Town of Buffalo – clinic utilities – 81.38, Town of Buffalo – postage/petty cash – 174.00, Grand Electric – 3771.09, NWSD Landfill – 3541.12, US BANK – water loan pymt – 12573.24, West Tire & Alignment – 3196.00, Midcontinent – water testing -- \$64.90, SD811 -- \$3.15, SBM – envelopes -- \$100.00, Ace in the Hole – Westers house -- \$1456.92, Harding County law enforcement pymts – 4<sup>th</sup> Qtr. 2021 – \$10750.00, 1<sup>st</sup> Qtr. 2022 – \$10750.00, Seaton Publishing – yearly subscription -- \$64.79

APPROVAL OF MONTHLY FINANCIAL REPORT: A motion to approve the Financial Report was made by Routier, 2<sup>nd</sup> by Humbracht. All approved – motion passed.

FINANCIAL REPORT:

General Fund -	472096.38
Receipts -	29728.74
Expenditures -	<u>34231.04</u>
Balance -	467594.08

Harding County Memorial Rec Center	27933.93
Receipts -	685.00
Expenditures -	<u>2137.86</u>
Balance -	26481.07
Bridge & Street Fund -	272683.82
Receipts -	1468.16
Expenditures -	<u>0.00</u>
Balance -	274151.98
General Reserves -	275991.64
No Activity	
Liquor Fund -	38228.15
Receipts -	0.00
Expenditures -	<u>0.00</u>
Balance -	38228.15
Bar Improvement -	1642.52
No activity	
Water Fund -	39132.16
Receipts -	15587.76
Expenditures -	<u>3474.00</u>
Balance -	51245.92
Water Surcharge -	67871.85
Receipts -	6299.13
Expenditures -	<u>0.00</u>
Balance -	74170.98
Water Reserves -	30,000.00
No Activity	
Water Meter Deposits -	15311.65
Receipts -	0.00
Expenditures -	<u>10000.00 (transfer to water fund)</u>
Balance -	5311.65
Sewer Fund -	49758.31
Receipts -	5819.73
Expenditure -	<u>1707.61</u>
Balance -	53870.43
Sewer Reserves -	78,281.25
No Activity	

Solid Waste Fund -	21892.13
Receipts -	5317.78
Expenditures -	<u>4458.85</u>
Balance -	22751.06
 Solid Waste Reserves -	 .00
No Activity	
 Miscellaneous –	 200.00
No activity	
 TOTAL FUNDS -	 1402774.94
TOTAL ACCOUNTS -	1402774.94
CERTIFICATES OF DEPOSIT:	
METER DEPOSIT	1,000.00
METER DEPOSIT	1,000.00
GENERAL/STREETS	30,000.00
GENERAL/STREETS	10,000.00

#### **AGENDA ITEMS:**

Mick and Jane Denzin were guests at the meeting. The board had asked them to come for a follow-up meeting to discuss the back up sewer they had in October. Routier had called other plumbers in the area to discuss if jetting of the sewers might have caused the backup. Routier also shared a video from the day of jetting, and it showed a clean main. The board asked for another month to discuss the situation.

2 payments were made to the County per the Law Enforcement contract. Wagner explained that the last quarter of 2021 payment needed made, as did the 1<sup>st</sup> quarter of 2022.

On March 1<sup>st</sup> there will be a Purple Heart ceremony at the courthouse. Forsythe, Odell, Henderson, and Wagner are all planning to attend.

Henderson will help Wagner with the election when the time comes. March 1<sup>st</sup> getting petitions signed for Humbracht and Odell starts.

Ryan Smith had a sewer review and discussion about a rehab project that HydroKlean has prepped for the town. Smith is going to get another bid and we'll revisit the sewer rehab in March.

Water meter update: lots of meters have been installed, and little complaints. We will plan to pay for what meters have been put in.

Motion to buy hanging chair holders with wheels for the REC center was made by Henderson, 2<sup>nd</sup> by Routier.

Humbracht brought a price quote for a port a potty to be sat out at the dump for employee use only. Motion to try the port a potty at the dump was made by Odell, 2<sup>nd</sup> by Routier.

A new price sheet was included for the board to read over that has the 4% price increase on all utilities.

Game, Fish, & Parks has an 80/20 grant available for creating a walking trail. Interest was high in looking into the grant, and we will follow up with it in March.

**FOLLOW UP ITEMS:**

Mick and Jane Denzin

Sewer Rehab Bids

Water Meter Update

Dump inspection/carcass pit concern

Ice skating building organization

GF&P walking trail

**MISC:**

**ADJOURNMENT:** Motion to adjourn was made by Routier, 2<sup>nd</sup> Forsythe.

Being no further business Humbracht declared the meeting adjourned at 7:56PM.

The next regularly scheduled Board Meeting will be March 8th, 2022, 6:00PM at the Town of Buffalo office.

SIGNED:           /s/ Jeremy Humbracht  
Jeremy Humbracht, President

ATTEST:           /s/ Erica Wagner  
Erica Wagner, Finance Officer