

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the REC Center at 6:03 PM on February 14, 2023. Trustees present were Traci Routier via Zoom, Elizabeth Henderson, Jeremy Humbracht, Sarah Sabo. The employees present were Ryan Smith, and Erica Wagner as secretary.

GUESTS: Clifford & Natalie Claypool, Kathy Glines

President Routier called the meeting to order at 6:03 PM

AGENDA: A motion to approve the agenda was made by Humbracht, 2<sup>nd</sup> Henderson. All approved – motion passed.

MINUTES: A motion made by Sabo, 2<sup>nd</sup> by Humbracht to approve the minutes from the January 10, 2023 regular board meeting and January 24, 2023 special board meeting. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: No one present.

APPROVAL OF BILLS: Motion made by Humbracht, 2<sup>nd</sup> by Henderson to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-February wages-6889.71, Dump attendant-Feb wages-805.69, Rec Center Cleaner-Feb wages-160.55, EFTPS-Social Security, Medicare, Federal Tax Withholding-, SDRS-Feb contributions-1100.00, Sales Tax-Amazon-supplies-724.00, Badger meter-monthly fee-226.10, Black Hills Pioneer-Legal/advertising-102.21, Buffalo Hardware-supplies-617.37, Cardmember services (PB&T)-213.15, Casey Peterson-20&21Audit-25532.85, Central Distribution-Rec floor-331.76, DC Inc-snow removal-840.00.G&O Paper-70.20, Dept. of Revenue-F150 plate-24.20, Grand Electric-4301.40, Grand Electric-LED light-469.69, Hydro Klean-sewer lining-67,649.24, H&L-supplies-30.96, Kasco Marine-water supplies-911.92, Mid-continent-water test-69.00, NCN-subscription-64.79, NWSL Landfill-3632.20, Olson fuels-186.07, Olson Propane-277.37, Olson shop-207.66, Sandra Holcomb,DVM- sm.animal clinic reimburse-970.41,SDATAT-annual dues-226.50, Servall-203.32, Town of Buffalo-clinic utilities-78.79, US Bank-water loan-12573.24, Verizon-162.12 (2 months), WRCTC-phone & internet-274.29

### **AGENDA ITEMS:**

Kailey Snyder from the Black Hills Council of Local Government was supposed to be at the mtg but, due to weather, called instead. She discussed needing to update our Mitigation plan, with the county. Glines was present to help discuss Mitigation plans, as the town and county need to update plans. It was decided that Wagner would be the point of contact for Snyder. Matt Mickley from Casey Peterson was also supposed to be present at the mtg, but, due to weather, called in to go over the 20-21 audit that was finished this winter. It was decided in an earlier meeting to have yearly audits. Routier brought up having Randy Routier take over the deer depredation with GF&P.

Motion was made by Sabo to approve D. Ginsbach's attorney contract. It was 2<sup>nd</sup> by Henderson. All in favor.

Wagner and Smith brought a new REC center plan to the table to try for a year. Starting in July 2023, anyone who would like to have either side of the REC center will have to pay \$50/day per side to rent it. Memberships will be gone, and anyone that wants to use the gym, can. Coaches can still reserve their time, but for it to be a reserved space, just for their team, it will cost \$50. If you have questions, you can call the office. This goes into effect to try and streamline scheduling going forward. There was discussion on if we get more snow, where it could be hauled to. Smith said the dump would work for extra snow to be moved to.

Dump hours were discussed. Wagner and Smith get many phone calls weekly about dump hours. Streamlining one set of hours was discussed, and a motion was made by Henderson, 2<sup>nd</sup> by Sabo to keep year-round dump hours from 2:00-5:30 on Tuesday and Thursday, & 10:00-5:30 on Saturday. The town skunk smell was discussed as many phone calls have come in the office about it. Right now, we're hoping it's a seasonal situation.

**FOLLOW UP ITEMS:**

Buffalo Beautification-Work is still being made to the Town's new logo.

Henderson brought up applying for a \$1000 grant to buy perennials and using the town to deposit her grant money into.

**MISC:**

Jeremy Humbracht submitted his resignation to the Board. Motion to accept Humbracht resignation at the end of the Feb mtg was made by Henderson, 2<sup>nd</sup> by Sabo.

Dek Ginsbach presented a bill to the board for reimbursement on part of the City's bar parking lot. The board decided to pay for 1/3 of the bill, as it's the town's parking lot.

There was a motion to appoint Clifford Claypool as a town board member by Humbracht, 2<sup>nd</sup> by Sabo. The March meeting will have the oath of office for Cliff.

**Executive Session:**

At 8:02 pm, Humbracht made a motion to go into Executive Session for personnel reasons, Henderson 2<sup>nd</sup>. At 8:36 the board was out of Executive Session.

**ADJOURNMENT:**

Being no further business, Routier declared the meeting adjourned at 8:37PM. The next regularly scheduled Board Meeting will be March 14, 2023, at 6:00PM at the Town of Buffalo office.

SIGNED: /s/ Traci Routier  
Traci Routier, President

ATTEST: /s/ Erica Wagner  
Erica Wagner, Finance Officer