

MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo office at 6:00PM on February 11, 2025. Trustees present: Sarah Sabo, Elizabeth Henderson, Traci Routier, Kelcee Vroman, John Klempel. Employees present: Jaylene Stirling, Alvin Ruona. Guests present: Randy Routier, BC Struble, Sue Klempel, Deputy Nathan Williams, Ted Kautzman, Randy Lyons.

President Sabo called the meeting to order at 6:00PM.

APPROVAL OF AGENDA: Motion made by Routier to approve agenda as is – second by Henderson. All approved, motion carried.

APPROVAL OF BILLS: Routier questioned some payments, Stirling explained. It was decided to pay SDRS and sales tax by ACH withdrawal in the future. Klempel made a motion to approve the bills – Routier second. All approved – motion carried.

Ace in the Hole - \$1,050 – reclaim fire berm; Amazon Capital Services - \$395.73 – supplies; Badger Meter - \$259.70 – services; BH Pioneer - \$26.80 – advertising; Buffalo Hardware – \$1,908.26 – supplies; DANR - \$350 – fees; Grand Electric Cooperative - \$3,857.03 – utilities; H&L - \$23.27 – supplies; Midcontinent - \$75 – services; Nations Center News - \$64.79 – subscription; Nations Center News - \$58.97 – legals; NWSD Regional Landfill - \$4,394.80 – services; Olson Fuels - \$209.15 – supplies; Olson Propane - \$2,936.60 – utilities; SD Department of Revenue - \$538.52 – Sales Tax; SDRS - \$1,351.32 – retirement; SDRS - \$267.31 – fees; Servall - \$139.46; Town of Buffalo - \$272.66 – Clinic & Bar Utilities; WRCTC - \$279.71 – utilities; USPS - \$438 – stamps, USPS - \$26.85 – services.

APPROVAL OF MINUTES: Henderson made a motion to approve the minutes – Klempel second. All approved, motion carried.

LAW ENFORCEMENT REPORT: Deputy Williams submitted his log for January. He wanted to thank the board for the dog catching pole, he also let the board know that Rick Walton at the DOT in Belle will bring a braking sign with him next time he comes up if we choose to put one up. Deputy Williams will be gone to the academy from March 10 – June 6.

BAR REPORT/LIQUOR LICENSES: No bar report was made available. No liquor licenses had been submitted.

PUBLIC CONCERNS/COMMENTS: None.

BC STRUBLE: Struble was present to visit about his sewer line bill. He was informed that the town did pay for the repairs to the town portion, but the rest of it was his responsibility per Ordinance 115.

ST. ANTHONY'S CATHOLIC CHURCH: Kautzman and Lyons were present to visit about vacating the ally North of the church so they can build a new church, they are still in the early planning stages. They were wondering about moving the ally to be an L ally from the North. The board informed them that there is a main sewer line but could possibly work, they were given the application and checklist to start with the Planning & Zoning board.

RESTRICTED USE SITE: The board checked with Ruona that his heaters are keeping up in this cold, he reported that they were. The dump will be closed if the winds are predicted to be 35mph or more. If the dump must close it will be posted on Facebook no later than noon on weekdays and 8AM Saturdays, if we must close, we will try to open another day that week if it is possible, Wednesdays are not an option due to the possibility of bin replacement.

POOL: Sabo reported that she was approached by Sammie Ginsbach about the town purchasing the pool. Routier commented that the town is already losing money on the Harding County Memorial Recreation Center and the town cannot currently afford staffing and insurance on a pool. She would love to see a pool in Buffalo, but the timing is not right. Routier made a motion that the Town of Buffalo will not be pursuing purchasing the pool property located at 511 US Highway 85, Buffalo, SD – second by Klempel. All approved – motion carried.

POST PROM: Discussion was held regarding post prom. Sabo made a motion to spend \$100 locally for post prom (\$50 to a boy, \$50 to a girl). – Henderson second. Roll call vote – Sabo -yes, Henderson – yes, Routier – no, Vroman – yes, Klempel - yes.

CAMERAS: Discussion was had about cameras, there are cameras at every other location except the town office. Routier made a motion to put cameras at the town office outside the front and back door and one in the office if there is no sound and you cannot see confidential information, Vroman second. All approved – motion carried.

DEPUTY FINANCE OFFICER: Sabo informed the board that her and Klempel had interviewed applicants and offered the position to Barb Williams at \$17/hour. She will start February 13 and then will be in the office for 4 days for the first few weeks and go down to mainly Tuesday, Wednesday, Thursday from 8-4 each day with flexibility. The office will be closed on Fridays moving forward.

MEETINGS/TRAININGS: Stirling informed them of upcoming trainings and the board agreed she needs to go to as many as she thinks will be beneficial. Sabo would like to attend the Human Resources School.

RESIGNATION: Henderson made a motion with regrets to accept Routier's resignation, effective at the conclusion of the February 11, 2025, meeting and thank her for her time, Klempel second. All approved – motion carried.

FINANCE OFFICER REPORT: Stirling visited about scheduling the Equalization Meeting for March 17, she will follow up with the Director of Equalization to set a time. The election notice was sent to the paper.

PUBLIC WORKS REPORT: None.

MISC: Sabo reported that she will have Smith get a new door handle for the office and she is scheduling a trip for cats to be neutered/spayed. Discussion was held on how to get community members more involved and want to be on the Board of Trustees. Stirling will start trying to get more engagement on Facebook with did you know posts once a week.

President Sabo declared the meeting out of session at 7:51 PM. The next board meeting will be held at the Town of Buffalo office on March 11, 2025, at 6 PM.

Sarah Sabo, President

Jaylene Stirling, Finance Officer

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