

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the REC Center at 5:00 PM on December 19, 2022. Trustees present were Elizabeth Henderson, Traci Routier, Sarah Sabo. The employee present was Erica Wagner as secretary.

GUESTS: Randy Routier, Tracy Brown, Billy Clanton, Jim Erk, Casey Olson, Brandon Wright, Josh Klempel.

Vice President Henderson called the meeting to order at 5:02 PM

AGENDA: A motion to approve the agenda was made by Routier, 2<sup>nd</sup> Sabo. All approved – motion passed.

MINUTES: A motion made by Routier, 2<sup>nd</sup> by Sabo to approve the minutes from the November 8, 2022, regular board meeting. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: Deputy Head was present earlier in the office to let us know of his move of location of living. Otherwise, everything in town has been going good.

APPROVAL OF BILLS: Motion made by Sabo, 2<sup>nd</sup> by Routier to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-October wages-6889.71, Dump attendant-Nov wages-632.45, Rec Center Cleaner-Nov wages-167.65, EFTPS-Social Security, Medicare, Federal Tax Withholding-, SDRS-Nov contributions-1032.24, Sales Tax-Amazon-supplies-242.28, Banyon Data-annual fees-1680.00, Bennett, Main, Gubbrud, & Willert-lawyer-193.45, Black Hills Pioneer-Legal/advertising-116.07, Buffalo Hardware-supplies-6394.07, Grand Electric-2495.14, Glines Electric-bar hvac system, HC Treasurer-4<sup>th</sup> qtr. Law enforcement contract-10750.00, H&L-office supplies-33.96, HydroKlean-sewer-19923.64, Mandy Morris, CPA-73.50, Northern Truck Equipment Corp-575.00, NW Pipe Fittings-924.46, NWSD Landfill-3541.12, Olson fuels-206.13, Olson Propan-2317.55, Servall-203.32, Summit Fire Protection-296.00, TenVoorde Ford-F150-42945.00, Town of Buffalo-clinic utilities-78.10, Town of Buffalo-postage/petty cash-360.00, Verizon (2 months)-162.40, WRCTC-phone & internet-224.75

### **AGENDA ITEMS:**

Harding County Community Foundation (B.Clanton, T.Brown, J.Erk) was present to discuss the reason for their committee and what they hope to accomplish in the future. The town looks forward to helping however possible.

Casey Olson was present to discuss the wrestling mats on the REC floor. The board decided to let Olson keep mats down unless it is rented, then he needs to have the mats rolled up. There was concern of it getting too hot under the mats, but Olson explained how that wasn't happening.

Discussion was held about the attorney contract, and it was decided that Wagner would be in touch with Willert or an SDML lawyer to write up a contract for Dusty Ginsbach to continue being the Town of Buffalo's lawyer, on an as needed basis, not as an employee.

Brandon Wright discussed Brenda Wester's property.

Sarah Sabo brought the idea of a spay/neuter clinic for cats up. Sabo has been in touch with Sandra Holcomb in Spearfish, and it was decided to reimburse at \$100/trip to get cats spayed/neutered. For more information, call the office or Sarah Sabo. The first vet trip will be done in January, with more following in February and March.

A grant for planting trees at Slim Miller Park was approved.

There is a trustee position open on the Town of Buffalo board. Will keep advertising to fill it. For an application, contact the office.

**FOLLOW UP ITEMS:**

Buffalo Beautification-discussion of having a logo contest for the Town of Buffalo.

Christmas light contest was a hit. People's choice winner: Jim & Mary Blaha, Reason for the Season winner: Wally & Linda Stephens, Picture Perfect winner: Will & Elizabeth Henderson, Most Griswoldian (lots of lights!): Brian & Lori Teller. Thank you to everyone that participated!

Ice skating building organization-Henderson & Wagner

F150 was found in MN. It will be here between Jan 10-16<sup>th</sup>.

GF&P walking trail-Routier/Henderson/Wagner will work on this

**MISC:**

**ADJOURNMENT:**

Being no further business Henderson declared the meeting adjourned at 6:10 PM. The next regularly scheduled Board Meeting will be January 10, 2023, 6:00PM at the Town of Buffalo office.

SIGNED: \_\_\_\_\_/s/ Jeremy Humbracht  
Jeremy Humbracht, President

ATTEST: \_\_\_\_\_/s/ Erica Wagner  
Erica Wagner, Finance Officer