

TOWN OF BUFFALO  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL BOARD MEETING  
Tuesday, November 5, 2024  
5:30PM at The Town of Buffalo Office

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo Office at 5:00PM on November 5, 2024, for a special board meeting. Trustees present: Sarah Sabo, Traci Routier, Elizabeth Henderson, Kelcee Vroman. Employees present: Jaylene Stirling, Ryan Smith. Guests present: Nathan Williams, Troy Stugelmeyer, Brandon Schleuning, BC Struble, Lonny Parmely.

Vice President Sabo called the meeting to order at 5:30PM.

AGENDA: Henderson made a motion to approve the agenda. Routier second – all approved. Motion passed.

**PUBLIC CONCERNS/COMMENTS:**

Stugelmeyer and Schleuning were present to ask about the budget for the fire department. They were not aware that there was a budget for the fire department. They wondered if they could roll that over each year to save up to build an addition onto the fire hall. The board asked them to gather quotes and come back in December for further discussion.

Deputy Williams brought a deputy report and asked about getting an updated copy of the ordinances and which ordinances are the most important to be enforced. Stirling will get him a list at the next meeting.

REC CENTER: Rates for the rec center will stay the same for 2025: \$50/day/side, funerals will be free of charge, non-profits will be free for a short meeting (with the understanding they can be kicked out if someone rent's it) but will be charged for events or meeting if they do not want to risk being moved. Stirling informed the board of concerns and suggestions from community members about the Harding County Memorial Rec Center. The board decided to advertise to get interest in a committee from anyone in the county to help set events and brainstorm ideas for the Rec Center, some ideas were offering First Aid/CPR, other classes or events. Further discussion will be held in December.

2025 RATES: 2025 rates were discussed and approved. Rates had to be increased due to rising costs and enterprise funds should be self-sustaining.

ALCOHOLIC BEVERAGE LICENSE: Henderson made a motion for Special Alcoholic Beverage licenses to be the same price for non-profit and license holders: \$20 for beer, \$50 for liquor, applicant must provide insurance. Second by Routier – all approved. Motion passed.

TRANSITION TO GWORKS: Stirling will draft and post a letter to customers explaining rates and changes for 2025. All bills will go to land-owner name starting January 1, 2025, billing will also be from the first of the month to the end of the month, with meter reads and bills sent by the 5<sup>th</sup> of each month, and payment will be due by the 20<sup>th</sup> of each month.

MISC: The town dump may be closed if the winds are predicted to be 35mph or higher, if this happens, we will try to open another day that week.

Vice President Sabo adjourned the meeting at 7:22PM.

Signed: \_\_\_\_\_

Sarah Sabo, Vice President

Attest: \_\_\_\_\_

Jaylene Stirling, Finance Officer