

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo office at 6:00 PM on November 14, 2023. Trustees present were Traci Routier, Elizabeth Henderson, Sarah Sabo and Larry Blankenbaker.

**GUESTS:** Randy Routier, Sheriff Sabo, Dusty Ginsbach

President T. Routier called the meeting to order at 6:00 PM

**AGENDA:** A motion to approve the agenda was made by Sabo, 2<sup>nd</sup> Blankenbaker. All approved – motion passed.

**MINUTES:** A motion made by Sabo, 2<sup>nd</sup> by Blankenbaker to approve the minutes from the October 10, 2023, regular board meeting, and October 27, 2023, special meeting minutes. All approved – motion passed.

**BAR REPORT:** No one present.

**LAW ENFORCEMENT REPORT:** Sheriff Sabo discussed the recent issue of dogs running loose in town and asked if a small outdoor kennel could be purchased to contain them until an owner could be found. Raising fines for at-large animals was also discussed. Motion by Sabo, second by Henderson to approve the purchase of a kennel to have at the sheriff's office. Motion carried.

**APPROVAL OF BILLS:** Motion made by Henderson, 2<sup>nd</sup> by Sabo to approve the monthly bills. All approved – motion passed.

October payroll:

Public Works Supervisor, Finance Office -10,417.92, Dump attendant -1104.72, Rec Center Cleaner -295.94, Attorney- \$498.67, Officials - \$852.39

November Bills:

Pioneer Bank – deposit slips \$49.87; Amazon – supplies \$169.17; Badger Meter – Fees \$485.45; Banyon Data – fees \$1680.00; Buffalo Hardware – supplies, \$763.25; Casey Peterson – Audit services \$23,823.77; D&T Dirty Works – services \$560.00; Elan Financial Services – Supplies \$1201.78; Grand Electric – utilities \$1993.73; NWSD Regional Landfill – services \$3632.20; Black Hills Pioneer – publishing \$104.83; Olson Fuels – fuel \$105.60; Town of Buffalo – postage \$198.00; Town of Buffalo – clinic utilities \$78.79, Olson Construction – services \$246.00; SDML – dues \$591.65; SDML – work comp \$4464.00; SD State Bar – attorney fees \$615.00; US Bank – debt service \$12,573.24; USA Blue Book – equipment \$654.95; WRCTC – utilities \$96.40.

**PUBLIC COMMENTS:** none

### **AGENDA ITEMS:**

The Mitigation Plan Resolution in conjunction with the county was discussed. Motion by Sabo, second by Henderson to approve Resolution 01-2023, Resolution adopting Harding County Natural Hazard Mitigation Plan, 2023,

Whereas, The Town of Buffalo supports the contents of the Harding County Natural Hazard Mitigation Plan, 2023; and

Whereas the Harding County Natural Hazard Mitigation Plan 2023 will be utilized as a guide for planning related to FEMA Hazard Mitigation and other purposes deemed appropriate by the Town of Buffalo Board of Trustees.

Now therefore it is resolved that the Town of Buffalo hereby adopts, supports, and will facilitate the Harding County Natural Hazard Mitigation Plan, 2023 implementation.

Adopted by the Town of Buffalo this 14<sup>th</sup> day of November 2023.

Traci Routier, President  
Erica Wagner, Finance Officer

The bar lease was discussed with Attorney Ginsbach.

The main street Westers property was discussed with Attorney Ginsbach. There has been no movement on the issue since last month. Attorney Ginsbach will file a claim against the property for the amount owed to the town for cleanup.

A cornhole rec league was discussed. Sabo is going to discuss the idea with the chamber to see if there is interest.

Second reading of the budget was held. Motion by Blankenbaker, second by Sabo to approve the budget as presented. Motion carried. The annual budget will be posted separately.

Hourly pay for trustees filling in for the finance officer until a new hire can start was discussed. Motion by Henderson, second by Blankenbaker to pay those filling in \$18.00/hr. Motion carried.

It was shared that Mandy Morris would be willing to come up and train the new finance officer on the Banyon Software.

Bids were received for the 2005 Chevrolet Silverado.

Ernie Melum, \$507  
Chris Long, \$250

Motion by Sabor, second by Blankebaker to accept the bid from Ernie Melum. Motion carried.

#### **FOLLOW UP ITEMS:**

Rec Center Repair – In the process of getting estimates to fix the damage to the rec center and it will be paid for by the individual at fault.

**Executive Session:** Motion by Henderson, second by Routier to enter into executive session pursuant to SDCL 1-25-2(1) for personnel at 6:49pm. Motion carried. The board was declared out of executive session at 7:17pm.

#### **MISC:**

Henderson shared an updated poster for the Christmas Light Contest. It will be posted by the end of the week.

#### **ADJOURNMENT:**

Being no further business, T. Routier declared the meeting adjourned at 7:24 PM. The next regularly scheduled Board Meeting will be December 12, 2023, at 6:00 PM at the Town of Buffalo office.

SIGNED: /s/ Traci Routier  
Traci Routier, President

ATTEST: /s/ Elizabeth Henderson  
Elizabeth Henderson, Vice President