

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Buffalo Town office at 6:00 PM on October 11, 2022. Trustees present were Jeremy Humbracht, Elizabeth Henderson, Traci Routier, Shaine Odell, Sarah Sabo. Employees present were Ryan Smith, and Erica Wagner as secretary.

GUESTS: Randy Routier, Stephanie Smith, Deb McVey, Erica Sammons, Sutton Wagner, Blake Lei, John Latham.

President Humbracht called the meeting to order at 6:00 PM

AGENDA: A motion to approve the agenda with amendments to add special meetings was made by Routier, 2<sup>nd</sup> Sabo. All approved – motion passed.

MINUTES: A motion made by Henderson, 2<sup>nd</sup> by Sabo to approve the minutes from the September 13, 2022, regular board meeting, September 23<sup>rd</sup> special meeting, and September 29 special meeting minutes. All approved – motion passed.

BAR REPORT: No one present.

LAW ENFORCEMENT REPORT: Deputy Head was present earlier and stated the Homecoming parade started before the Deputy was ready. Next time they need to wait for a signal to start. Walk to school days went well. There was a complaint of vehicles driving fast on Friday night. Everything else homecoming week went well. The Deputy and his family are still looking for housing.

APPROVAL OF BILLS: Motion made by Routier, 2<sup>nd</sup> by Odell to approve the monthly bills. All approved – motion passed.

General payroll:

Public Works Supervisor, Finance Office-September wages-6889.71, Dump attendant-September wages-827.05, Rec Center Cleaner-September wages-92.74, EFTPS-Social Security, Medicare, Federal Tax Withholding-2223.28, SDRS-September contributions-1032.24, Sales Tax-

Amazon-supplies-221.43, Ace in the Hole-Valve replaced-420.00, Black Hills Pioneer-Legal/advertising-140.08, Buffalo Hardware-supplies-648.29, Cardmember Services (PB&T)-979.21, Central Distribution-REC floors-389.70, DC INC-water-1714.29, G&O Paper and Supplies-paper-67.70, Glines Electric-well hookup-408.98, Grand Electric-2386.25, Mandy Morris, CPA-1217.38, NWSD Landfill-3541.12, Olson Construction-5141.00, Olson fuels-829.63, Olson shop-12.20, Rapid Rooter-sewer-5704.90, Scott Peterson-water pump and oil change-502.75, SDRS-fee-52.47, Servall-supplies-420.58, Town of Buffalo-clinic utilities-78.10, Town of Buffalo-postage/petty cash-180.00, USA Bluebook-water supplies-1805.81, Verizon-cell phone-81.20, WRCTC-phone & internet-273.36

### **AGENDA ITEMS:**

Public concerns: Deb McVey was present to discuss the job position. The board told McVey that the job position was on the agenda, and when we got to it, she could share her thoughts. McVey also brought up wanting speed limit signs on 1<sup>st</sup> East Street, as vehicles speed on that road. She also wondered if the road could be graded. McVey also brought up concerns of the water discoloration.

Ice Rink project was brought to us by two 6<sup>th</sup> grade boys, Blake Lei and Sutton Wagner. They are wanting sides on the ice rink, so they don't lose their pucks. This was decided to be put on follow up and pictures and measurements to be gotten by the boys.

Community Forest Grant was turned in. Even if the town doesn't receive the grant, Smith would still like to have the Conservation District plant one row of trees at the South fence. Smith also thinks a drip system for watering would be best.

A new job position was discussed. The idea of a full-time person to work Parks & Rec along with working as a dump manager. The board decided to do job evaluations in the upcoming months, and then moved forward. No new position will be created at this time. Reviews will be as follows, Baine & Ray-Jan, Ryan-February, Erica-March.

Discussion of the REC center needing new trim to start in the entry way for Smith to do during winter months. Follow up will include getting a table count for some new tables at the REC center.

2<sup>nd</sup> budget reading will be held Tuesday, October 25<sup>th</sup> at 6 pm.

**FOLLOW UP ITEMS:**

Buffalo Beautification-discussion of having a logo contest for the Town of Buffalo. Henderson will help Wagner draw up a flyer. Open to any Harding County resident.

Ice skating building organization-Henderson

F150 pickup-order was cancelled. Look locally.

GF&P walking trail-Routier/Henderson/Wagner will work on this

Economic Development-John Latham was present to discuss the fulfilling of the Economic Development contract. He discussed needing housing in Buffalo, and the option of governor houses that the State has. Research of what the community needs, and a Facebook page are in the works of being created.

**MISC:**

Wagner brought up bad check writing, and how to go about returned checks. The Town will now have a no check list for certain individuals.

**ADJOURNMENT:** Motion to adjourn was made by Henderson, 2<sup>nd</sup> Routier.

Being no further business Humbracht declared the meeting adjourned at 7:38 PM. The next special meeting will be Tuesday, Oct 25<sup>th</sup> for the 2<sup>nd</sup> reading of the budget. The next regularly scheduled Board Meeting will be November 8, 2022, 6:00PM at the Town of Buffalo office.

SIGNED:           /s/ Jeremy Humbracht  
Jeremy Humbracht, President

ATTEST:           /s/ Erica Wagner  
Erica Wagner, Finance Officer