

## MINUTES OF THE REGULAR TOWN BOARD MEETING

The Board of Trustees of the Town of Buffalo met at the Town of Buffalo office at 6:00 PM on October 10, 2023. Trustees present were Traci Routier, Elizabeth Henderson, and Cliff Claypool. The employees present were Ryan Smith, and Erica Wagner as secretary.

**GUESTS:** Randy Routier, and Casey Olson

President T. Routier called the meeting to order at 6:04 PM

**AGENDA:** A motion to approve the agenda was made by Henderson, 2<sup>nd</sup> Claypool. All approved – motion passed.

**MINUTES:** A motion made by Claypool, 2<sup>nd</sup> by Henderson to approve the minutes from the September 12, 2023, regular board meeting, and September 22, 2023, special meeting minutes after changes. All approved – motion passed.

**BAR REPORT:** No one present. Discussion was held on having the same few questions typed out and Ginsbach's fill it in and send it back to the Finance officer to report at monthly meetings.

### **LAW ENFORCEMENT REPORT:**

**APPROVAL OF BILLS:** Motion made by Henderson, 2<sup>nd</sup> by Claypool to approve the monthly bills. All approved – motion passed.

### **General payroll:**

Public Works Supervisor, Finance Office-Sept wages-7499.57, Dump attendant-Sept wages-636.67, Rec Center Cleaner-Sept wages-153.06, EFTPS-Social Security, Medicare, Federal Tax Withholding-2219.23, SDRS-Sept contributions-1100.00, Sales Tax-Badger meter-monthly fee-245.10, Black Hills Pioneer-Legal/advertising-39.98, Buffalo Hardware-supplies-1020.07, Elan Card (PB&T)-1522.10, G&O Paper-191.50, Grand Electric-2396.47, H&L-54.57, Metering & Technology Solutions-3883.17, MidContinent-3077.00 NWSD Landfill-monthly fee-3632.20, Olson Construction-2091.00, Olson Fuels-159.45, SDPAA-14,494.81, Town of Buffalo-clinic utilities-76.19, Town of Buffalo-postage/petty cash-204.18, WRCTC-phone & internet-277.68, White's Canyon Motors-oil change-66.88

### **PUBLIC COMMENTS:**

#### **AGENDA ITEMS:**

Matt Mickley with Casey Peterson presented the exit conference for the 2022 Town of Buffalo audit, via phone.

Casey Olson was present to discuss wrestling at the REC center for the 23-24 school year. Wrestling will start Nov 13, on the gym side. Scheduling was gone over, along with giving Olson a key to regulate the heat, along with rolling up of the mats discussion.

Motion was made by Henderson to surplus the cop car, 2<sup>nd</sup> by Claypool. The process to surplus the cop car will be happening.

A motion to approve a one-year lease with Blossoms and Brew was made by Claypool, 2<sup>nd</sup> by Henderson.

Christmas light decoration contest will be held the 2<sup>nd</sup> week in December.

Cornhole at the Rec was tabled.

### **FOLLOW UP ITEMS:**

#### **MISC:**

#### **Executive Session:**

**ADJOURNMENT:**

Being no further business, T. Routier declared the meeting adjourned at 8:03 PM. The next regularly scheduled Board Meeting will be November 14, 2023, at 6:00 PM at the Town of Buffalo office.

SIGNED: /s/ Traci Routier  
Traci Routier, President

ATTEST: /s/ Erica Wagner  
Erica Wagner, Finance Officer